

This is to certify that these minutes were approved by the Hamblen County  
Legislative Body on

Sept. 23, 2004.

Joe Spone  
Joe Spone, Chairman

Linda Wilder  
Linda Wilder, Hamblen County Clerk

BE IT REMEMBERED that the Legislative Body Session for Hamblen County, Tennessee met at its regular monthly meeting on August 19, 2004 at 5:00 p.m. in the Hamblen County Courthouse with the Honorable Joe Spoone presiding.

The Legislative Body Session was opened by Deputy Tom McKinney.

Invocation was given by Commissioner Dennis Alvis.

The Pledge of Allegiance was led by Commissioner Nancy Phillips.

Upon roll call the following members were present:

Dennis Alvis	Herbert Harville
Larry Baker	Tom Lowe
Maudie Briggs	Linda Noe
Ricky Bruce	Edwin Osborne
Guy Collins	Nancy Phillips
Doyle Fullington	Bobby Reinhardt
Donald Gray	Joe Spoone

### **MINUTES APPROVAL**

Motion by Larry Baker, seconded by Guy Collins to approve the minutes of the previous meeting with the following corrections:

1. Goodwill Industries Contract- Linda Noe stated previous to the vote being taken that she would be voting no to the contract with Goodwill Industries because there was no bid process
2. Monthly bill questions-The finance committee will receive a check listing on the first Monday of the month. The County Mayor stated that he would take this under advisement.
3. Trustee's report- the quarterly revenue reports will show line item detail.

Voting for: all

Voting against: none

### **NOTARIES AND BONDSMEN**

Motion by Larry Baker, seconded by Maudie Briggs to approve the following notaries and their bondsmen.

Voting for: all

Voting against: none

I HEREBY CERTIFY TO THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF NOTARY PUBLIC DURING THE August 20, 04 MEETING OF THE GOVERNING BODY:

	NAME (PRINT OR TYPE)	HOME ADDRESS AND PHONE (INCLUDE ZIP AND AREA CODES)	BUSINESS ADDRESS AND PHONE (INCLUDE ZIP AND AREA CODES)
1	Maureen Neas Accordia	7141 Meadowbrook Circle Knoxville, TN 37918 865-938-4986	1639 W. Morris Blvd. Morristown, TN 37813 423-586-0341
2	April S. Purkey Western Surety Co.	502 Barbara Drive Talbott, TN 37877 423-581-0010	2307 W. Andrew Johnson Hwy. Morristown, TN 37814 Ste. 110 423-585-5082
3	Rita F. Williams Western Surety Co.	1055 Noe's Chapel Rd. Morristown, TN 37814 423-581-7401	2307 W. Andrew Johnson Hwy. Morristown, TN 37814 Ste. 110 423-585-5062
4	Sonia Brooks Strate Insurance Co.	715 Panther Creek Court Morristown, TN 37814 423-317-0715	110 Mountain Loft Drive Gatlinburg, TN 37738 865-436-0261
5	Lorrie Lea Dalton Adren S. Greene William H. Bouford III	310 Lakeshore Rd. Talbott, TN 37877 423-586-4287	415 N. Fairmont Ave. Morristown, TN 37814 423-581-9300
6	Charles R. Terry, Jr. Margaret Kanipe Cheri Mullins	8330 Stagecoach Rd. Whitesburg, TN 37891 423-235-7864	918 W. First North St. Morristown, TN 37814 423-586-5800
7	Denise Terry Stapleton Margaret Kanipe Cheri Mullins	7220 Stagecoach Rd. Whitesburg, TN 37891 423-318-3836	918 W. First North St. Morristown, TN 37814 423-586-5800
8	Cynthia C. Peters Cincinnati Insurance	670 Lakeshore Rd. Talbott, TN 37877 423-586-8502	609 McFarland St. Morristown, TN 37814 423-586-2151
9	Lora Smith Cincinnati Insurance	7130 St. Clair Rd. Whitesburg, TN 37891 423-581-1506	609 McFarland St. Morristown, TN 37814 423-586-2151
10	Christopher J. Horn Southern States Ins.	1540 Prater Dr. Morristown, TN 37814 423-585-2044	1112 W. First North St. Morristown, TN 37814 423-586-8021
11	Donna S. Franco Janice Snider William Franco	218 Meadowood Dr. Talbott, TN 37877 423-581-4442	535 N. Jackson St. Morristown, TN 37814 423-581-4486
12	Linda A. Fleenor Edith Allen Phillip M. Combs	1755 Howard Allen Rd. Morristown, TN 37813 423-581-8550	1085 E. Hwy 11E Jefferson City, TN 37760 423-586-2925
13	W. S. Massa, III Notary Public Underwriters, Inc.	2688 Lowe Drive Talbott, TN 37877 423-581-5819	P O Box 1515 Morristown, TN 37816-1515 423-317-8555
14	Sharon R. Sandefur Notary Public Underwriters, Inc.	410 Wilder St. Morristown, TN 37813 423-581-3216	P O Box 1515 Morristown, TN 37816-1515 423-317-8555
15	L. Samuel Mullins Shannon W. Greene Eugene W. Greene	387 Britton Dr. Talbott, TN 37877 423-317-0669	3407 W. Andrew Johnson Hwy. Morristown, TN 37814 423-587-0638
16	Cherra V. Loveday Eugene W. Greene Shannon W. Greene	2155 Essex Lane Morristown, TN 37814 423-318-9677	3407 W. Andrew Johnson Hwy. Morristown, TN 37814 423-587-0638
17			
18			
19			



Linda Wilder/m.s.  
SIGNATURE

CLERK OF THE COUNTY OF Hamblen, TENNESSEE

**BOND APPROVAL-DIRECTOR OF SCHOOLS**

Motion by Larry Baker, seconded by Maudie Briggs to approve the following bond for Dale P. Lynch, Director of Schools.

Voting for: all      Voting against: none

SURETY'S BOND NO. B80849816

STATE BOND FORM COB-7(82)

STATE OF TENNESSEE  
COUNTY OF HAMBLLEN  
OFFICIAL STATUTORY BOND  
FOR  
COUNTY PUBLIC OFFICIALS  
OFFICE OF DIRECTOR OF SCHOOLS

KNOW ALL MEN BY THESE PRESENTS:

That Dale P. Lynch of Morristown, (City or Town),  
County of Hamblen Tennessee, as Principal,  
and The Cincinnati Insurance Company as Surety, are held and firmly bound unto THE STATE  
OF TENNESSEE in the full amount of One Hundred Thousand and no/100----- Dollars  
(\$ 100,000.00-----) lawful money of the United States of America for the full and prompt payment whereof we bind  
ourselves, our representatives, successors and assigns, each jointly and severally, firmly and unequivocally by these presents.

WHEREAS, The said Principal was duly    elected   X   appointed to the office of Director of Schools of and  
for Hamblen County for the Two year term beginning on the 30 day of June, 2004 and ending on  
the 30 day of June, 2006.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH:

That if the said Dale P. Lynch, Principal, shall:

1. Faithfully perform the duties of the office of Director of Schools of Hamblen County during his term of office or his continuance therein; and,
2. Pay over to the persons authorized by law to receive them, all monies, properties, or things of value that may come into his hands during his term of office or his continuance therein without fraud or delay, and shall faithfully and safely keep all records required of him in his official capacity, and at the expiration of his term, or in case of his resignation or removal from office, shall turn over to his successor all records and property which have come into his hands, then this obligation shall be null and void; otherwise to remain in full force and effect.

WITNESS our hands and seals this 6th day of July, 2004.

WITNESS - ATTEST:

Blonia Nason

PRINCIPAL:

Dale Lynch

COUNTERSIGNED BY:

Kellie Steena  
Tennessee Resident Agent

SURETY: The Cincinnati Insurance Co.

By: Marilyn Spoon  
Marilyn Spoon  
Attorney in Fact

(attach evidence of authority to execute bond)

ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF TENNESSEE  
COUNTY OF Hamblen

Before me, a Notary Public, of the State and County aforesaid, personally appeared Dale Lynch  
with whom I am personally acquainted and who, upon oath, acknowledged himself to be the individual who executed the  
foregoing bond, and he acknowledged to me that he executed the same.

Witness my hand and seal this 2 day of August, 2004.

My Commission Expires: January 02, 2006.

Carmen Jean Long  
Notary Public

**REZONING REQUEST**

**RESOLUTION**

**A RESOLUTION TO AMEND THE ZONING MAP OF  
HAMBLLEN COUNTY, TENNESSEE BY REZONING  
PARCEL 004.10, TAX MAP 059, DISTRICT 4  
FROM C-1 TO A-1**

*WHEREAS, The Hamblen County Planning Commission heard the request to amend the Hamblen County Zoning Map from C-1 to A-1 on Tax Map 059, Parcel 004.10, located outside the Urban Growth Area and owned by Mr and Mrs Dana C and Katherine E Rich;*

*WHEREAS, The Hamblen County Planning Commission does hereby recommend for the rezoning request;*

*NOW, THEREFORE, BE IT RESOLVED that the Hamblen County Board of Commissioners does hereby approve the rezoning and map amendment from C-1 to A-1 according to the attached map.*

Motion was made by Herbert Harville,

Seconded by Larry Baker.

Voting For: ALL

Voting Against: NONE

ATTEST:

Linda Wilder  
Hamblen County Clerk

AUTHENTICATED:

David W. Hunter  
Hamblen County Mayor

DATE:

8/20/04

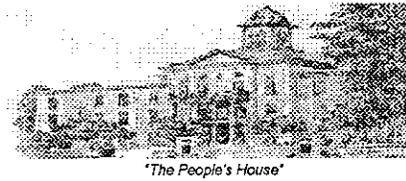
**BUDGET AMENDMENT-PLANNING AND ZONING**

Motion by Guy Collins, seconded by Maudie Briggs to approve the following budget amendment for the planning and zoning office.

Voting for: all

Voting against: none

Hamblen County Commission  
Finance Committee



Month AUGUST Year 2004

Budget  Amendment\*  Reallocation\*\* ( please X one)

Fund 101

DEPARTMENT: PLANNING & ZONING

Account Number	Description	Debit	Credit
51720.509	Refunds	30.00	
41520.000	Planning Commission Building Permits		30.00

Brief Descriptions of Issue:  
Customer received building permit & overpaid by \$30. Requesting money be put back into Planning in order to refund customer

Signature: *Cornie G. McLowell*  
Title: *Dir of Planning*  
Date: *August 6-2004*

\*Amendment is to add to a line item from unappropriated  
\*\*Reallocation is to rearrange monies with in the department

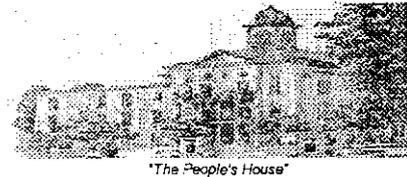
For Finance Department Only:  
Reviewed by: \_\_\_\_\_  
Budget Amendment \_\_\_\_\_

**BUDGET AMENDMENT-SHERIFF'S DEPARTMENT**

Motion by Guy Collins, seconded by Larry Baker to approve the following budget amendment for the Sheriff's Department.

Voting for: all                      Voting against: none

Hamblen County Commission  
Finance Committee



Month AUGUST Year 2004

Budget  Amendment\*     Reallocation\*\* ( please X one)

Fund 101

DEPARTMENT: SHERIFF-ADMIN OF SEXUAL OFFENDER  
REGISTRATION FEE

Account Number	Description	Debit	Credit
54160.435	Office Supplies	600.00	
43395.000	Sexual Offender Registration Fee		600.00

Brief Descriptions of issue:  
Administration expenses associated with the Sex Offender Registration Fee to be collected by the Sheriff's Department.

Signature: Nicole Epps, CPA  
Title: Finance Director  
Date: 8/5/04

For Finance Department Only:  
Reviewed by: \_\_\_\_\_  
Budget Amendment \_\_\_\_\_

\*Amendment is to add to a line item from unappropriated  
\*\*Reallocation is to rearrange monies with in the department

**REVISED POLICY FOR BID OPENINGS**

Motion by Edwin Osborne, seconded by Linda Noe to accept the following policy for bid openings amending item #7 that a stamp be placed on the bid showing the date and time the bid was received.

Voting for: all

Voting against: none

## PROCEDURES FOR BID OPENINGS

Purchases made in excess of \$5,000 MUST meet the following requirements:

1. MUST have newspaper notice that includes:
  - a. Name of Product(s) and/or Service(s) being bid
  - b. Availability of bid packet information (i.e., location to pick up bid information, location to address questions)
  - c. Date/Time/Location/Means of transmission bids to be submitted to the Purchasing Director
  - d. Date/Time/Location of public bid opening held by the Purchasing Director
  - e. Newspaper notice must identify that:

*"Hamblen County Government reserves the right to accept or reject any and/or all bids or parts of bids when doing so serves the best interest of Hamblen County Government".*

2. Bids will be opened at the date ~~and~~, time, and location specified by the Purchasing Director in the bid advertisement.
3. The Purchasing Director will be present a bid analysis to the Finance Committee\* for their consideration and award. All documentation be made available at the request of the Chairman.

*\*The Finance Committee will serve as the Purchasing Committee for Hamblen County Government.*

4. The Finance Committee ~~will~~ may, in the course of their regular Committee Report to the full Hamblen County Legislative Body, submit their recommendation for award.
5. Purchases will occur after final approval has been given by the Hamblen County Legislative Body.

Underline is added text  
Strikethrough is deleted text  
  
Please note clean copy attached.

*Procedures for Bid Openings  
17 July 2004  
Revised 9 August 2004*

**H a m b l e n   C o u n t y  
G o v e r n m e n t**

## PURCHASING DIVISION

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### PROCEDURES FOR BID OPENINGS

Purchases made in excess of \$5,000 MUST meet the following requirements:

6. MUST have newspaper notice that includes:
  - a. Name of Product(s) and/or Service(s) being bid
  - b. Availability of bid packet information (i.e., location to pick up bid information, location to address questions)
  - c. Date/Time/Location/Means of transmission bids to be submitted to the Purchasing Director
  - d. Date/Time/Location of public bid opening held by the Purchasing Director
  - e. Newspaper notice must identify that:

*"Hamblen County Government reserves the right to accept or reject any and/or all bids or parts of bids when doing so serves the best interest of Hamblen County Government".*

7. Bids will be opened at the date ~~and~~, time, and location specified by the Purchasing Director in the bid advertisement.
8. The Purchasing Director will be present a bid analysis to the Finance Committee\* for their consideration and award. All documentation is made available at the request of the Chairman.

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9. The Finance Committee may, in the course of their regular Committee Report to the full Hamblen County Legislative Body, submit their recommendation for award.
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Please note clean copy attached.

*Procedures for Bid Openings  
17 July 2004  
Revised 9 August 2004*

**GREEN CAN IMPLEMENTATION**

Motion by Ricky Bruce, seconded by Maudie Briggs to instruct Road Superintendent Barry Poole to meet with City of Morristown Sanitation Supervisor Doug Deering and present an implementation plan for the Green Can Program to the Garbage Sub-Committee.

Voting for: all

Voting against: none

**NORTH CAROLINA STATE HANDICAPPED CODE/1991**

Motion by Nancy Phillips, seconded by Tom Lowe to table the discussion of procedures for the North Carolina Building Codes until Planning Director Connie McDowell and County Attorney Rusty Cantwell can review the information.

Voting for: all

Voting against: none

**VIDEOTAPING COMMISSION MEETINGS**

Motion by Nancy Phillips, seconded by Bobby Reinhardt to authorize Commissioner Nancy Phillips to proceed with working with Charter Communications to install videoing equipment in the large courtroom for the videoing of the County Commission meetings.

Voting for: all

Voting against: none

**NEW MARKET POLICE DEPARTMENT REQUEST**

Motion by Nancy Phillips, seconded by Bobby Reinhardt to table the discussion of the request from the New Market Police Department until a meeting can be held with the County Mayor and Sheriff to determine which Sheriff's Department vehicles are to be surplus, and to request that the county Mayor inform the New Market Police Department that the request will be heard at the September Committee meeting.

Voting for: all

Voting against: none

**INMATE MEDICAL CARE**

Motion by Nancy Phillips, seconded by Linda Noe to ask the County Mayor to call a special-called Public Services Committee meeting when the inmate medical survey data becomes available to discuss possible methods for handling inmate medical care at the Hamblen County Jail.

