



# Application for Motor Vehicle Identification Certification (Rebuilt Vehicles)

**PURPOSE**: An owner of a salvage vehicle that has been repaired in accordance with the manufacturer's requirements and Department rules should use this application to apply for a regular certificate of title with a brand of "Rebuilt Vehicle." Please see page two of this application for detailed instructions.

<b>APPLICANT/VEHICLE INF</b> Applicant is (choose one):				
Dealer (Dealer #:	) Individu	Jal		
Name:				
Email:		_Phone:		
Physical Address:				
Mailing Address (if different):				
Vehicle Year:	Vehicle Make:	Vehicle Model:		
Vehicle Identification Number (VIN):				
Damage Reason: Coll	ision Fire Fresh Water	Theft Other		

**VEHICLE COMPONENTS** - Listed below are the component parts that require proof of ownership. Identify parts replaced during the rebuilding process with "x" (see requirements on page 2 for more details):

Steering Wheel Air Bag	Seat Air Bag, Passenger	Door, Right Front	Bumper, Front
Side Air Bag, Driver	Dash Air Bag, Passenger	Door, Left Front	Bumper, Rear
Roof Air Bag, Driver	Bed	Door, Right Rear	Fender, Left
Knee Air Bag, Driver	Cab	Door, Left Rear	Fender Right
Seat Air Bag, Driver	Clip, Rear	Engine	Interior
Side Air Bag, Passenger	Clip, Cab	Frame	Roof Panel
Roof Air Bag, Passenger	Cowl	Front End Assembly	Tailgate
Knee Air Bag, Passenger	Deck Lid/Hatchback	Hood	Transmission
			NO PARTS USED

**CERTIFICATION -** I, the undersigned applicant, hereby certify that the above referenced vehicle was repaired in accordance with manufacturer's safety specifications, and no stolen parts were used in the rebuilding process, that during the rebuilding process that all safety requirements as outlined by the National Highway Traffic Safety Administration (NHTSA) have been met, and that statements made herein are true and correct to the best of my knowledge, information, and belief. Fraudulent statements made in this application could result in denial of this request and subject the signatory to criminal and civil penalties.

## **REQUIREMENTS:**

#### Complete application

Provide supporting documentation:

- Outstanding Salvage Certificate
- Color photographs of the vehicle in its damaged condition, showing each quadrant.
- Receipts for all parts replaced as indicated on this form. The receipts must show the year, make, and identification number of the vehicle from which they were taken. The receipts must show the complete name and mailing address of the buyer(s) and seller(s). If the parts used were aftermarket or new, it must be indicated on the receipt.

## Include payment

- Make check or money order payable to the Tennessee Department of Revenue.
  - Individuals must submit a conversion fee of \$75.
  - Licensed dealers must submit a conversion fee and an Application for Title, with a total fee of \$85.50.

Submit:

• Mail application, supporting documentation and payment to: Tennessee Dept. of Revenue, Vehicle Services Division, 44 Vantage Way - Suite 160, Nashville, TN 37243-8050.

## NEXT STEPS:

*For Dealers*: If an application is approved and the vehicle is subject to inspection prior to issuance of a title branded rebuilt, an agent with our Special Investigation Unit will contact the applicant to inspect the vehicle. If the vehicle passes inspection, the agent will give the applicant the title branded rebuilt and the decal proving the vehicle passed inspection. If an application is approved and the vehicle is not subject to inspection, a decal and certificate of title branded rebuilt will be mailed directly to the dealership. Rejected applicants will be informed of missing requirements. The vehicle cannot be titled/registered or sold by a dealer until final approval is received.

<u>For Individuals</u>: If an application is approved and the vehicle is subject to inspection prior to issuance of a title branded rebuilt, an agent with our Special Investigation Unit will contact the applicant to inspect the vehicle. If the vehicle passes inspection the agent will give the applicant a decal proving the vehicle passed inspection and a letter to take to the county clerk stating that the vehicle can be issued a title branded rebuilt from the clerk. If an application is approved and the vehicle is not subject to inspection prior to issuance of a title branded rebuilt, an approval letter and decal are mailed directly to the applicant. The applicant must submit the approval letter to the county clerk and apply for a certificate of title branded rebuilt. Applicants whose applications are rejected will be informed of missing requirements.

**NOTE:** All vehicles for which applications are submitted may be subject to inspection by an agent with the Special Investigations Section.

**QUESTIONS:** Call 615-741-3101 or submit an online ticket via Revenue Help at www.tn.gov/revenue.