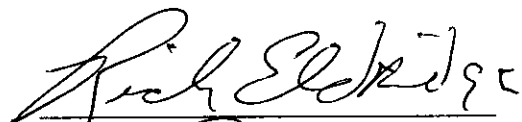
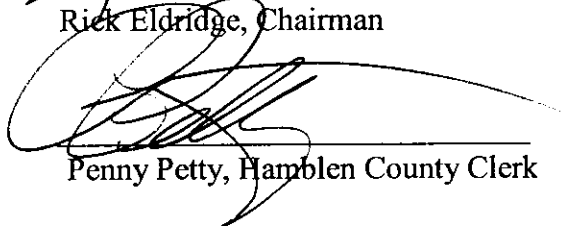


This is to certify that these minutes were approved by the Hamblen County Legislative
Body on

June 23, 2016.



Rick Eldridge, Chairman



Penny Petty, Hamblen County Clerk

Be It Remembered that the Legislative Body for Hamblen County, Tennessee met
At its regular monthly meeting May 19,2016 at 5:00p.m.in the Hamblen County
Courthouse with the Honorable Rick Eldridge presiding.

The Legislative Body was opened by Pandy Drinnon.

Invocation was given by Dr. Doug Brown, Witt Baptist Church.

The Pledge of Allegiance was led by Commissioner Larry Carter.

Upon roll call the following member were present:

Present

Larry Carter
Hubert Davis
Rick Eldridge
Randy DeBord
Stancil Ford
Tim Goins
Herbert Harville

Joe Huntsman
Doe Jarvis
Howard Shipley
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Recess as Hamblen County Legislative Body Open Public Hearing

- a. Resolution 16-08 to Amend the Zoning Map of Hamblen County, Tennessee by Rezoning District 05, Tax Map 0054E, Group B, Parcel 012.01 Bernie Circle, Talbott, TN 37877 Lot#23B-Blue Grass Acres From R-1 to A-1

Close Public Hearing, Reconvene as Hamblen County Legislative Body

Rezoning Resolution Vote

Motion by Doe Jarvis, seconded by John Smyth to Approve Resolution 16-08 to Amend the Zoning Map of Hamblen County, Tennessee by Rezoning District 05, Tax Map 0054E, Group B, Parcel 012.01 Bernie Circle, Talbott, TN 37877 Lot#23B-Blue Grass Acres From R-1 to A-1

Voting Against

Larry Carter
Hubert Davis
Rick Eldridge
Randy DeBord
Stancil Ford
Tim Goins
Herbert Harville

Joe Huntsman
Doe Jarvis
Howard Shipley
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Motion failed .0 For 14 Against.

Consent Calendar Items

Motion by John Smyth, seconded by Howard Shipley to approve the consent calendar items.

Voting For

Larry Carter
Hubert Davis
Rick Eldridge
Randy DeBord
Stancil Ford
Tim Goins
Herbert Harville

Joe Huntsman
Doe Jarvis
Howard Shipley
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Motion passed. Unanimously

Regular Calendar Items

Motion by John Smyth, seconded by Taylor Ward to approve the regular calendar items with the addition of the EMA Civil Defense Budget Amendment added as item 10c5 in Finance Committee.

Voting For

Larry Carter
Hubert Davis
Rick Eldridge
Randy DeBord
Stancil Ford
Tim Goins
Herbert Harville

Joe Huntsman
Doe Jarvis
Howard Shipley
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Motion passed. Unanimously

Consent Calendar

Motion by Stancil Ford, seconded by Herbert Harville to approve the Consent Calendar.

Voting For

Larry Carter
Hubert Davis
Rick Eldridge
Randy DeBord
Stancil Ford
Tim Goins
Herbert Harville

Joe Huntsman
Doe Jarvis
Howard Shipley
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Motion passed. Unanimously

CONSENT CALENDAR

Hamblen County Legislative Body

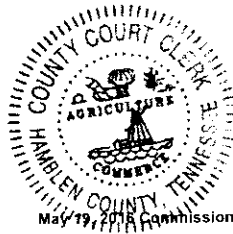
Order #	Item	Placed From
1	Approval of the Previous Month Minutes: Hamblen County Commission Meeting, - April 21, 2016	Commission Chairman Rick Eldridge
2	Approval of Notaries	County Clerk Penny Petty
3	Morristown-Hamblen Humane Society – Financial Reports for January/February/March 2016	Public Services Committee
4	Morristown-Hamblen Humane Society Contract Renewal Letter	Public Services Committee
5	Expenditure Reports – April 2016	Finance Committee
6	Planning Commission Building Permit Report – April 2016	Finance Committee
7	County Attorney Invoices – April 2016	Finance Committee
8	Coroner’s Monthly Report – April 2016	Finance Committee
9	Budget Amendments Approved by County Mayor a. Fund #101, Accounting and Budgeting, \$5,380 b. Fund #101, Circuit Court. - \$4,530 c. Fund #101, County Coroner/Medical Examiner - \$1,200 d. Fund #101, Sheriff’s Dept. - \$400 e. Fund #101, Tourism - \$1,553 f. Fund #116, Sanitation Management. - \$22,000 g. Fund #122, Drug Enforcement- \$520 h. Fund #121, Capital Outlay - \$770	Finance Committee

CONSENT CALENDAR – May 19, 2016



CERTIFICATE OF ELECTION OF NOTARIES PUBLIC
 AS A CLERK OF THE COUNTY OF HAMBLLEN, TENNESSEE I HEREBY CERTIFY TO
 THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF
 NOTARY PUBLIC DURING THE MAY 19, 2016 MEETING OF THE GOVERNING BODY:

NAME	HOME ADDRESS	HOME PHONE	BUSINESS ADDRESS	BUSINESS PHONE	SURETY
1. KRISTY Z CORNETT	3929 BRUCE STREET MORRISTOWN TN 37814	423-587-2998	3603 WEST ANDREW JOHNSON HWY MORRISTOWN TN 37814	423-586-8665	DWAYNE MOORE SAM GRIGSBY, JR.
2. NATASHA DRINNON	1786 OLD LIBERTY HILL RD MORRISTOWN TN 37814	423-839-4842	600 ARUTHUR ST KNOXVILLE TN 37921	865-5238695	MERCHANTS BONDING
3. SHERRI LEA EUBANKS	1155 E ROSE ST MORRISTOWN TN 37814	423-736-3190	400 W MAIN ST MORRISTOWN TN 37814	423-200-3675	MERCHANTS BONDING CO
4. DIANE SAMPLES GREGG	212 SCENIC DR MORRISTOWN TN 37813	423-587-9319	5050 S. DAVY CROCKETT PKWY MORRISTOWN TN 37813	423-586-5650	STRATE INSURANCE COMPAN
5. DEBRA HICKMAN	130 RASPBERRY DR. NEW MARKET TN 37820	865-806-8680	400 E. ECONOMY RD., SUITE 8 MORRISTOWN TN 37814	423-587-4600	STRATE INSURANCE GROUP
6. BERTIE M HOLMES	892 PINE HAVEN DRIVE MORRISTOWN TN 37813	423-231-9981	2571 EAST MORRIS BLVD MORRISTOWN TN 37813	423-318-6976	CNA SECURITY
7. R MICKEY JUSTICE	236 SQUAW ROAD BEAN STATION TN 37708	423-231-5753	2645 W A J HWY STE B MORRISTOWN TN 37814	423-586-1125	BIBLE INSURANCE
8. JOEY O NICHOLS	PO BOX 1581 MORRISTOWN TN 37816	423-277-3235	221 EAST MAIN STREET MORRISTOWN TN 37814	4235867613	PRICE RAMEY
9. KIMBERLY S. STUMP	337 HURST HOLLOW RD BEAN STATION TN 37708	423-714-6365	400 WEST MAIN STREET MORRISTOWN TN 37814	423-200-3106	MERCHANTS BONDING COMPANY
KELLY J SYLK	2348 W. ANDREW JOHNSON HWY MORRISTOWN TN 37814	-	2348 W. ANDREW JOHNSON HWY MORRISTOWN TN 37814	423-839-3918	FARM BUREAU
TERRI BETH VAUGHN	2557 PLANTATION DRIVE RUSSELLVILLE TN 37860	423-585-2768	610 ALLISON STREET MORRISTOWN TN 37814	423-585-2768	STRATE INSURANCE




 SIGNATURE

CLERK OF THE COUNTY OF HAMBLLEN, TENNESSEE

May 19, 2016 Commission Meeting 5-10-16 Return to Regular Calendar
 DATE



Morristown-Hamblen Humane Society, Inc.

Balance Sheet

As of January 31, 2016

02/06/16

Accrual Basis

Jan 31, 16

ASSETS

Current Assets

Checking/Savings

1000 · Jefferson Federal - Building	4,774.20
1010 · Jefferson Federal - Operations	9,929.95
1030 · PayPal Account	-195.30
1040 · Petty Cash - General	369.90
1041 · Petty Cash - Meals	398.07

Total Checking/Savings 15,276.82

Accounts Receivable

1100 · Accounts Receivable -2.00

Total Accounts Receivable -2.00

Other Current Assets

1150 · Promises to Give 271,390.00

1500 · Investments - Edward Jones

1510 · FMV 227,486.09

1520 · Unrealized Gains/Losses 135,656.08

Total 1500 · Investments - Edward Jones 363,142.17

Total Other Current Assets 634,532.17

Total Current Assets 649,806.99

Fixed Assets

1705 · Land 30,848.00

1710 · Equipment 45,765.00

1720 · Vehicles 98,371.00

1730 · Computers 1,444.00

1740 · Leasehold Improvements 112,264.00

1789 · Accumulated Depreciation -205,237.83

Total Fixed Assets 83,454.17

TOTAL ASSETS 733,261.16

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable 679.22

Total Accounts Payable 679.22

Other Current Liabilities

2001 · Accounts Payable - Auditor -500.00

2100 · Accrued Expenses 18,492.60

2102 · Accrued Payroll 10.00

2106 · PALS Clinic Deposits -4,009.00

2110 · Payroll Tax Payable - 941 2,770.76

2120 · SUTA Payable 235.03

2130 · FUTA Payable -38.93

2140 · Child Support Payable -60.68

2155 · Employee Receivable -50.00

Total Other Current Liabilities 16,849.78

Total Current Liabilities 17,529.00

Total Liabilities 17,529.00

Equity

3200 · Unrestricted Net Assets 361,149.14

3300 · Temp Restricted Net Assets 356,063.00

Net Income -1,479.98



9:23 PM

Morristown-Hamblen Humane Society, Inc.

Balance Sheet

As of January 31, 2016

02/06/16
Accrual Basis

	Jan 31, 16
Total Equity	715,732.16
TOTAL LIABILITIES & EQUITY	<u>733,261.16</u>



Morristown-Hamblen Humane Society, Inc.

Balance Sheet

As of February 29, 2016

Feb 29, 16

ASSETS

Current Assets

Checking/Savings

1000 · Jefferson Federal - Building	4,774.20
1010 · Jefferson Federal - Operations	7,473.52
1030 · PayPal Account	-195.30
1040 · Petty Cash - General	369.90
1041 · Petty Cash - Meals	398.07

Total Checking/Savings 12,820.39

Accounts Receivable

1100 · Accounts Receivable	-2.00
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Total Accounts Receivable -2.00

Other Current Assets

1150 · Promises to Give	271,390.00
1500 · Investments - Edward Jones	
1510 · FMV	227,486.09
1520 · Unrealized Gains/Losses	135,656.08

Total 1500 · Investments - Edward Jones 363,142.17

Total Other Current Assets 634,532.17

Total Current Assets 647,350.56

Fixed Assets

1705 · Land	30,848.00
1710 · Equipment	45,765.00
1720 · Vehicles	98,371.00
1730 · Computers	1,444.00
1740 · Leasehold Improvements	112,264.00
1789 · Accumulated Depreciation	-205,237.83

Total Fixed Assets 83,454.17

TOTAL ASSETS 730,804.73

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable	
2000 · Accounts Payable	5,069.61
Total Accounts Payable	5,069.61

Other Current Liabilities

2001 · Accounts Payable - Auditor	-1,000.00
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8:36 PM

03/07/16

Accrual Basis

Morristown-Hamblen Humane Society, Inc.

Balance Sheet

As of February 29, 2016

262

Feb 29, 16

2100 · Accrued Expenses	18,492.60
2102 · Accrued Payroll	10.00
2106 · PALS Clinic Deposits	-4,009.00
2110 · Payroll Tax Payable - 941	4,283.56
2120 · SUTA Payable	453.64
2130 · FUTA Payable	58.62
2140 · Child Support Payable	60.68
2155 · Employee Receivable	-50.00
Total Other Current Liabilities	18,300.10
Total Current Liabilities	23,369.71
Total Liabilities	23,369.71
Equity	
3200 · Unrestricted Net Assets	361,149.14
3300 · Temp Restricted Net Assets	356,063.00
Net Income	-9,777.12
Total Equity	707,435.02
TOTAL LIABILITIES & EQUITY	730,804.73

May 19, 2016 Commission Meeting

Return to Regular Calendar



Morristown-Hamblen Humane Society, Inc.

Balance Sheet

As of March 31, 2016

04/09/16

Accrual Basis

Mar 31, 16

ASSETS

Current Assets

Checking/Savings

1000 · Jefferson Federal - Building	5,775.95
1010 · Jefferson Federal - Operations	8,398.16
1030 · PayPal Account	-195.30
1040 · Petty Cash - General	369.90
1041 · Petty Cash - Meals	398.07

Total Checking/Savings 14,746.78

Accounts Receivable

1100 · Accounts Receivable -2.00

Total Accounts Receivable -2.00

Other Current Assets

1150 · Promises to Give 271,390.00

1500 · Investments - Edward Jones

1510 · FMV 227,486.09

1520 · Unrealized Gains/Losses 135,656.08

Total 1500 · Investments - Edward Jones 363,142.17

Total Other Current Assets 634,532.17

Total Current Assets 649,276.95

Fixed Assets

1705 · Land 30,848.00

1710 · Equipment 45,765.00

1720 · Vehicles 98,371.00

1730 · Computers 1,444.00

1740 · Leasehold Improvements 112,264.00

1789 · Accumulated Depreciation -205,237.83

Total Fixed Assets 83,454.17

TOTAL ASSETS 732,731.12

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable 3,663.83

Total Accounts Payable 3,663.83

Other Current Liabilities

2001 · Accounts Payable - Auditor -1,500.00

2100 · Accrued Expenses 18,492.60

2102 · Accrued Payroll 10.00

2106 · PALS Clinic Deposits -3,907.00

2110 · Payroll Tax Payable - 941 3,732.22

2111 · Direct Deposit Liabilities -854.47

2120 · SUTA Payable 613.82

2130 · FUTA Payable 129.77

2135 · Health Premiums Payable -211.58

2140 · Child Support Payable 60.68

2155 · Employee Receivable -50.00

Total Other Current Liabilities 16,516.04

Total Current Liabilities 20,179.87

Total Liabilities 20,179.87

Equity

3200 · Unrestricted Net Assets 361,149.14

3300 · Temp Restricted Net Assets 356,063.00



Morristown-Hamblen Humane Society, Inc.

Balance Sheet

As of March 31, 2016

	Mar 31, 16
Net Income	-4,660.89
Total Equity	712,551.25
TOTAL LIABILITIES & EQUITY	<u>732,731.12</u>



Morristown-Hamblen Humane Society, Inc.

Balance Sheet

As of April 30, 2014

Apr 30, 14

ASSETS

Current Assets

Checking/Savings

1000 · Jefferson Federal - Building	2,893.43
1010 · Jefferson Federal - Operations	49,665.50
1020 · Jefferson Federal - Rescue	5,060.57
1030 · PayPal Account	155.88
1040 · Petty Cash - General	200.00
1041 · Petty Cash - Meals	150.00
1042 · Petty Cash - Rescue	500.00

Total Checking/Savings	58,625.38
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Accounts Receivable

1100 · Accounts Receivable	68.00
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Total Accounts Receivable	68.00
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Other Current Assets

1125 · Healthcare Credit Receivable	7,629.00
1150 · Promises to Give	271,390.00
1500 · Investments - Edward Jones	
1510 · FMV	295,644.62
1520 · Unrealized Gains/Losses	71,641.41

Total 1500 · Investments - Edward Jones	367,286.03
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1550 · Employee Loan - Curtis Baker	200.00
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Total Other Current Assets	646,505.03
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Total Current Assets

705,198.41

Fixed Assets

1705 · Land	30,848.00
1710 · Equipment	46,540.96
1720 · Vehicles	98,370.44
1730 · Computers	1,444.00
1740 · Leasehold Improvements	111,434.09
1789 · Accumulated Depreciation	-200,874.68

Total Fixed Assets

87,762.81

TOTAL ASSETS

792,961.22

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable	7,009.22
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Total Accounts Payable	7,009.22
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Other Current Liabilities

2100 · Accrued Expenses	29,201.83
2106 · PALS Clinic Deposits	-623.00
2110 · Payroll Tax Payable - 941	3,191.53
2120 · SUTA Payable	217.27

Total Other Current Liabilities	31,987.63
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Total Current Liabilities

38,996.85

Total Liabilities

38,996.85

Equity

3200 · Unrestricted Net Assets	457,244.69
3300 · Temp Restricted Net Assets	354,018.00
Net Income	-57,298.32

Total Equity

753,964.37

TOTAL LIABILITIES & EQUITY

792,961.22



Morristown-Hamblen Humane Society, Inc.
Profit & Loss YTD Comparison
January 2016

02/06/16

Accrual Basis

	Jan 16	Jul '15 - Jan 16
Ordinary Income/Expense		
Income		
3999 · Training / Education Refund	0.00	525.00
4000 · Adoption		
4001 · Fees	0.00	20.00
4002 · Refunds		
Vetting for Rescue refund.	0.00	595.30
4002 · Refunds - Other	0.00	-180.00
Total 4002 · Refunds	0.00	415.30
4004 · Adoption - Pet Sense	605.00	2,750.00
4000 · Adoption - Other	2,325.00	27,723.50
Total 4000 · Adoption	2,930.00	30,908.80
4003 · Medical Fee	160.00	2,032.50
4005 · After Hours Pick-up Charge	0.00	25.00
4008 · Microchip Fee	450.00	5,335.00
4010 · Animal Pick-up - County	0.00	145.00
4020 · Boarding Fees	212.00	2,100.00
4025 · license & Fees Refund	64.75	64.75
4030 · Citations	100.00	698.00
4040 · Donations		
4042 · Building Fund	0.00	929.02
4045 · Memorial	225.00	700.00
4048 · Rescue	0.00	1,034.40
4040 · Donations - Other	1,459.72	12,237.48
Total 4040 · Donations	1,684.72	14,900.90
4060 · Euthanasia Fees	80.00	1,400.00
4061 · Animal Disposal Fee	40.00	60.00
4100 · Fundraising		
4101 · General Income	0.00	100.00
4110 · Car Show Income	0.00	1,718.00
4100 · Fundraising - Other	0.00	1,897.40
Total 4100 · Fundraising	0.00	3,715.40
4111 · Car Show Expenses	0.00	-176.00
4135 · T-shirts Income	50.00	1,061.00
4200 · Funds - City of Morristown	11,490.83	80,435.73
4210 · Funds - Hamblen County	11,125.00	77,875.00
4250 · Membership Fees	15.00	1,950.00
4260 · Miscellaneous Income	0.00	461.70
4270 · Rabies Vaccination Deposit		
Rabies Vaccination Deposit	0.00	39.00
4270 · Rabies Vaccination Deposit - Other	197.00	987.00
Total 4270 · Rabies Vaccination Deposit	197.00	1,026.00
4280 · Reclaim Fee	85.00	622.00
4290 · Surrender Fee	510.00	3,256.00
4300 · Spay / Neuter		
4320 · Spay / Neuter Grant Monies	0.00	1,865.00
Total 4300 · Spay / Neuter	0.00	1,865.00
4400 · Frozen Cats	0.00	102.00
Total Income	29,194.30	230,388.78
Gross Profit	29,194.30	230,388.78
Expense		
6000 · Payroll Expense		
6010 · ACO	1,897.82	23,009.06
6020 · Admin	3,103.86	27,265.44
6030 · Office	2,858.23	31,784.04



Morristown-Hamblen Humane Society, Inc.
Profit & Loss YTD Comparison
January 2016

02/06/16

Accrual Basis

	Jan 16	Jul '15 - Jan 16
6040 · Kennel	3,545.31	35,955.03
6100 · Payroll Tax Expense	1,302.96	11,555.38
6000 · Payroll Expense - Other	0.00	112.38
Total 6000 · Payroll Expense	12,708.18	129,681.33
7000 · Advertising		
7002 · Newspaper	0.00	192.59
7000 · Advertising - Other	0.00	1,901.72
Total 7000 · Advertising	0.00	2,094.31
7001 · Refund on Adoption	75.00	365.00
7010 · Alarm Monitoring	20.00	422.46
7020 · Animal Care		
7021 · Animal Care Supplies	0.00	1,230.55
7023 · Animal Care Cat Food	0.00	276.13
7024 · Kitty Litter	535.50	2,517.16
7025 · Flea Treatment	0.00	480.00
7020 · Animal Care - Other	0.00	85.48
Total 7020 · Animal Care	535.50	4,589.32
7030 · Bank Charges	67.67	811.68
7040 · Bookkeeping & Audit	0.00	384.02
7050 · Communications		
7052 · Cell Phone	0.00	325.29
7053 · Internet Service	0.00	174.86
7054 · Telephone	163.57	1,455.05
7055 · Web Site	0.00	17.17
7056 · Communications TV	0.00	12.70
Total 7050 · Communications	163.57	1,985.07
7070 · Dues & Subscriptions	0.00	731.00
7090 · Food - Animal	63.90	1,802.32
7110 · Insurance		
7112 · Auto	638.32	3,652.95
7114 · Group Medical	197.93	191.16
7117 · Workmen's Comp	284.00	1,978.00
7110 · Insurance - Other	170.89	757.21
Total 7110 · Insurance	1,291.14	6,579.32
7120 · Landfill Fees		
7121 · TIDI Dumpster	142.02	738.45
7120 · Landfill Fees - Other	40.95	451.15
Total 7120 · Landfill Fees	182.97	1,189.60
7130 · Legal Fees	1,000.00	3,197.50
7140 · License & Fees	0.00	593.84
7150 · Meals		
7152 · Inmates	529.40	5,324.76
Total 7150 · Meals	529.40	5,324.76
7159 · Medicine / Medical		
7160 · Medicine / Medical Supplies	1,705.67	13,028.65
7159 · Medicine / Medical - Other	0.00	493.60
Total 7159 · Medicine / Medical	1,705.67	13,522.25
7169 · Microchip		
7170 · Microchip Supplies	392.49	6,866.46
7171 · Reimbursement	0.00	30.00
7169 · Microchip - Other	0.00	-20.00
Total 7169 · Microchip	392.49	6,876.46



Morristown-Hamblen Humane Society, Inc.
Profit & Loss YTD Comparison
January 2016

	Jan 16	Jul '15 - Jan 16
7200 · Office Expenses	510.78	1,206.95
7205 · Over / Short	0.00	-4.87
7210 · Penalties & Late Fees	0.00	40.03
7211 · Installment Fee	0.00	18.00
7220 · Postage	103.85	269.84
7230 · Repairs & Maintenance		
7231 · Equipment	68.79	739.43
7232 · Property	6.57	637.02
7230 · Repairs & Maintenance - Other	591.45	2,485.16
Total 7230 · Repairs & Maintenance	666.81	3,861.61
7240 · Supplies		
7241 · ACO Supplies	0.00	11.64
7242 · Cleaning	328.52	3,432.32
7243 · Office		
7240a · Shipping Expense	0.00	123.38
7243 · Office - Other	215.12	2,426.66
Total 7243 · Office	215.12	2,550.04
7244 · Kennel Supplies		
7244a · Pest Control	235.00	760.00
7244 · Kennel Supplies - Other	172.79	1,677.12
Total 7244 · Kennel Supplies	407.79	2,437.12
7240 · Supplies - Other	0.00	17.54
Total 7240 · Supplies	951.43	8,448.66
7250 · Taxes	36.16	131.90
7255 · Training / Education	0.00	250.00
7260 · Transportation		
7261 · Fuel	707.88	4,038.61
7263 · Repair & Maintenance	0.00	3,815.03
7260 · Transportation - Other	0.00	190.96
Total 7260 · Transportation	707.88	8,044.60
7270 · Uniforms	0.00	142.99
7280 · Utilities		
7281 · Electric	508.84	3,443.11
7282 · Utilities Security light	22.00	147.38
7283 · Gas	338.83	1,111.06
Total 7280 · Utilities	869.67	4,701.55
7300 · Veterinary Fees		
7310 · Regular Vet Fees	2,249.00	23,500.39
7315 · Veterinary Fees Rabies Certific	0.00	288.00
7320 · Special Medical	0.00	570.00
7300 · Veterinary Fees - Other	0.00	1,728.92
Total 7300 · Veterinary Fees	2,249.00	26,087.31
7500 · W/C Medical / Medications	0.00	487.65
7600 · Fundraisers		
7611 · Car Show Expenses	0.00	492.37
7635 · T-shirt Expenses	0.00	857.00
7600 · Fundraisers - Other	0.00	-320.00
Total 7600 · Fundraisers	0.00	1,029.37
9999 · Ask My Accountant	0.00	0.00
Total Expense	24,831.07	234,865.83
Net Ordinary Income	4,363.23	-4,477.05



Morristown-Hamblen Humane Society, Inc.
Profit & Loss YTD Comparison
January 2016

	Jan 16	Jul '15 - Jan 16
Other Income/Expense		
Other Income		
8050 · Interest Income	0.24	2.28
8070 · Insurance refund	0.00	57.00
Total Other Income	0.24	59.28
Other Expense		
Late fees & charges	4.92	304.92
9000 · Rescue Expenses	0.00	672.47
9010 · Rescue Van Expenses		
9011 · Rescue Van - Fuel	0.00	0.00
Total 9010 · Rescue Van Expenses	0.00	0.00
9040 · Rescue Donations	0.00	-4,046.00
9065 · Rescue Medical Expenses	0.00	130.82
Total Other Expense	4.92	-2,937.79
Net Other Income	-4.68	2,997.07
Net Income	<u>4,358.55</u>	<u>-1,479.98</u>



Morristown-Hamblen Humane Society, Inc.
Profit & Loss Prev Year Comparison
 February 2016

070

May 19, 2016 Commission Meeting

Return to Regular Calendar

	Feb 16	Feb 15	\$ Change	% Change
Ordinary Income/Expense				
Income				
4000 · Adoption	0.00	1,535.00	-1,535.00	-100.0%
4001 · Fees	0.00	-255.00	255.00	100.0%
4002 · Refunds				
4004 · Adoption - Pet Sense	330.00	0.00	330.00	100.0%
4000 · Adoption - Other	3,775.00	0.00	3,775.00	100.0%
Total 4000 · Adoption	4,105.00	1,280.00	2,825.00	220.7%
4003 · Medical Fee	230.00	0.00	230.00	100.0%
4005 · After Hours Pick-up Charge	25.00	0.00	25.00	100.0%
4008 · Microchip Fee	680.00	0.00	680.00	100.0%
4020 · Boarding Fees	180.00	130.00	50.00	38.5%
4030 · Citations	183.00	29.50	153.50	520.3%
4040 · Donations				
4045 · Memorial	120.00	20.00	100.00	500.0%
4040 · Donations - Other	1,147.45	1,183.47	-36.02	-3.0%
Total 4040 · Donations	1,267.45	1,203.47	63.98	5.3%
4060 · Euthanasia Fees	60.00	60.00	0.00	0.0%
4135 · T-shirts Income	36.00	0.00	36.00	100.0%
4200 · Funds - City of Morristown	11,490.83	11,491.00	-0.17	0.0%
4210 · Funds - Hamblen County	11,125.00	11,125.00	0.00	0.0%
4250 · Membership Fees	15.00	30.00	-15.00	-50.0%
4260 · Miscellaneous Income	0.00	84.00	-84.00	-100.0%
4270 · Rabies Vaccination Deposit	190.00	91.00	99.00	108.8%
4280 · Reclaim Fee	182.00	35.00	147.00	420.0%
4290 · Surrender Fee	490.00	0.00	490.00	100.0%
Total Income	30,259.28	25,558.97	4,700.31	18.4%
Gross Profit	30,259.28	25,558.97	4,700.31	18.4%
Expense				
6000 · Payroll Expense				
6010 · ACO	3,120.39	5,973.13	-2,852.74	-47.8%
6020 · Admin	5,173.10	2,461.52	2,711.58	110.2%
6030 · Office	4,077.05	3,752.43	324.62	8.7%
6040 · Kennel	5,756.63	3,078.10	2,678.53	87.0%
6100 · Payroll Tax Expense	2,068.36	1,312.26	756.10	57.6%
Total 6000 · Payroll Expense	20,195.53	16,577.44	3,618.09	21.8%
7001 · Refund on Adoption	115.00	0.00	115.00	100.0%
7010 · Alarm Monitoring	20.00	42.50	-22.50	-52.9%
7020 · Animal Care				



Morristown-Hamblen Humane Society, Inc.
Profit & Loss Prev Year Comparison
February 2016

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	Feb 16	Feb 15	\$ Change	% Change
7021 · Animal Care Supplies	1,073.10	412.47	660.63	160.2%
Total 7020 · Animal Care	1,073.10	412.47	660.63	160.2%
7030 · Bank Charges	102.22	56.06	46.16	82.3%
7040 · Bookkeeping & Audit	0.00	6,620.00	-6,620.00	-100.0%
7050 · Communications				
7052 · Cell Phone	0.00	258.81	-258.81	-100.0%
7053 · Internet Service	24.98	0.00	24.98	100.0%
7054 · Telephone	231.81	95.97	135.84	141.5%
Total 7050 · Communications	256.79	354.78	-97.99	-27.6%
7090 · Food - Animal	689.40	0.00	689.40	100.0%
7110 · Insurance				
7112 · Auto	638.32	-512.00	1,150.32	224.7%
7113 · D&O Liability	0.00	2,668.62	-2,668.62	-100.0%
7114 · Group Medical	-3.02	1,960.09	-1,963.11	-100.2%
7117 · Workmen's Comp	284.00	0.00	284.00	100.0%
Total 7110 · Insurance	919.30	4,116.71	-3,197.41	-77.7%
7120 · Landfill Fees				
7121 · TIDI Dumpster	142.02	0.00	142.02	100.0%
7120 · Landfill Fees - Other	17.50	205.63	-188.13	-91.5%
Total 7120 · Landfill Fees	159.52	205.63	-46.11	-22.4%
7150 · Meals				
7152 · Inmates	589.33	656.21	-66.88	-10.2%
7153 · PALS	0.00	27.23	-27.23	-100.0%
Total 7150 · Meals	589.33	683.44	-94.11	-13.8%
7159 · Medicine / Medical				
7160 · Medicine / Medical Supplies	2,866.33	1,682.68	1,183.65	70.3%
7161 · Reimbursement	0.00	-1,056.00	1,056.00	100.0%
7159 · Medicine / Medical - Other	47.18	14.98	32.20	215.0%
Total 7159 · Medicine / Medical	2,913.51	641.66	2,271.85	354.1%
7169 · Microchip				
7170 · Microchip Supplies	0.00	0.00	0.00	0.0%
7171 · Reimbursement	0.00	-310.00	310.00	100.0%
Total 7169 · Microchip	0.00	-310.00	310.00	100.0%
7180 · Miscellaneous	0.00	3,513.58	-3,513.58	-100.0%
7200 · Office Expenses	62.21	57.57	4.64	8.1%
7230 · Repairs & Maintenance				
7231 · Equipment	25.96	0.00	25.96	100.0%

May 19, 2016 Commission Meeting

Return to Regular Calendar



Morristown-Hamblen Humane Society, Inc.
Profit & Loss Prev Year Comparison
February 2016

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	Feb 16	Feb 15	\$ Change	% Change
7232 · Property	762.41	203.61	558.80	274.5%
Total 7230 · Repairs & Maintenance	788.37	203.61	584.76	287.2%
7240 · Supplies				
7242 · Cleaning	1,330.47	1,980.27	-649.80	-32.8%
7243 · Office				
7240a · Shipping Expense	154.51	0.00	154.51	100.0%
7243 · Office - Other	617.65	884.07	-266.42	-30.1%
Total 7243 · Office	772.16	884.07	-111.91	-12.7%
7244 · Kennel Supplies				
7244a · Pest Control	50.00	0.00	50.00	100.0%
7244 · Kennel Supplies - Other	401.51	0.00	401.51	100.0%
Total 7244 · Kennel Supplies	451.51	0.00	451.51	100.0%
7240 · Supplies - Other	60.00	0.00	60.00	100.0%
Total 7240 · Supplies	2,614.14	2,864.34	-250.20	-8.7%
7250 · Taxes				
7251 · Property Tax	254.00	0.00	254.00	100.0%
7250 · Taxes - Other	21.11	0.00	21.11	100.0%
Total 7250 · Taxes	275.11	0.00	275.11	100.0%
7260 · Transportation				
7261 · Fuel	618.43	664.89	-46.46	-7.0%
7263 · Repair & Maintenance	0.00	472.93	-472.93	-100.0%
Total 7260 · Transportation	618.43	1,137.82	-519.39	-45.7%
7280 · Utilities				
7281 · Electric	400.00	396.00	4.00	1.0%
7282 · Utilities Security light	60.00	0.00	60.00	100.0%
7283 · Gas	366.88	497.96	-131.08	-26.3%
Total 7280 · Utilities	826.88	893.96	-67.08	-7.5%
7300 · Veterinary Fees				
7310 · Regular Vet Fees	6,292.50	796.94	5,495.56	689.6%
7399 · Medical Donations (AJ Fund)	0.00	-150.00	150.00	100.0%
7300 · Veterinary Fees - Other	190.00	0.00	190.00	100.0%
Total 7300 · Veterinary Fees	6,482.50	646.94	5,835.56	902.0%
7500 · W/C Medical / Medications	0.00	268.67	-268.67	-100.0%
Total Expense	38,701.34	38,987.18	-285.84	-0.7%

May 19, 2016 Commission Meeting

Return to Regular Calendar



Morristown-Hamblen Humane Society, Inc.
Profit & Loss Prev Year Comparison
 February 2016

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	Feb 16	Feb 15	\$ Change	% Change
Net Ordinary Income	-8,442.06	-13,428.21	4,986.15	37.1%
Other Income/Expense				
Other Income				
8050 · Interest Income	0.00	0.24	-0.24	-100.0%
Total Other Income	0.00	0.24	-0.24	-100.0%
Other Expense				
Late fees & charges	-4.92	0.00	-4.92	-100.0%
9010 · Rescue Van Expenses				
9011 · Rescue Van - Fuel	0.00	0.00	0.00	0.0%
9012 · Rescue Van - R/M	0.00	85.37	-85.37	-100.0%
Total 9010 · Rescue Van Expenses	0.00	85.37	-85.37	-100.0%
9040 · Rescue Donations	-140.00	-220.00	80.00	36.4%
Total Other Expense	-144.92	-134.63	-10.29	-7.6%
Net Other Income	144.92	134.87	10.05	7.5%
Net Income	-8,297.14	-13,293.34	4,996.20	37.6%

May 19, 2016 Commission Meeting

Return to Regular Calendar



Morristown-Hamblen Humane Society, Inc.
Profit & Loss YTD Comparison
March 2016

	Mar 16	Jul '15 - Mar 16
Ordinary Income/Expense		
Income		
3999 · Training / Education Refund	0.00	525.00
4000 · Adoption		
4001 · Fees	0.00	20.00
4002 · Refunds		
Vetting for Rescue refund.	0.00	595.30
4002 · Refunds - Other	0.00	-180.00
Total 4002 · Refunds	0.00	415.30
4004 · Adoption - Pet Sense	330.00	3,410.00
4000 · Adoption - Other	3,035.00	34,533.50
Total 4000 · Adoption	3,365.00	38,378.80
4003 · Medical Fee	200.00	2,462.50
4005 · After Hours Pick-up Charge	25.00	75.00
4008 · Microchip Fee	510.00	6,525.00
4010 · Animal Pick-up - County	0.00	145.00
4020 · Boarding Fees	289.00	2,569.00
4025 · license & Fees Refund	0.00	64.75
4030 · Citations	180.00	1,061.00
4040 · Donations		
4042 · Building Fund	8.00	937.02
4045 · Memorial	250.00	1,070.00
4048 · Rescue	0.00	1,034.40
4040 · Donations - Other	1,164.64	15,618.08
Total 4040 · Donations	1,422.64	18,659.50
4060 · Euthanasia Fees	120.00	1,580.00
4061 · Animal Disposal Fee	0.00	60.00
4100 · Fundraising		
4101 · General Income	5.00	105.00
4110 · Car Show Income	0.00	1,718.00
4100 · Fundraising - Other	0.00	2,898.25
Total 4100 · Fundraising	5.00	4,721.25
4111 · Car Show Expenses	0.00	-176.00
4135 · T-shirts Income	86.00	1,183.00
4200 · Funds - City of Morristown	11,490.83	103,417.39
4210 · Funds - Hamblen County	11,125.00	100,125.00
4250 · Membership Fees	65.00	2,030.00
4260 · Miscellaneous Income	0.00	461.70
4270 · Rabies Vaccination Deposit		
Rabies Vaccination Deposit	0.00	39.00
4270 · Rabies Vaccination Deposit - Other	130.00	1,307.00
Total 4270 · Rabies Vaccination Deposit	130.00	1,346.00
4280 · Reclaim Fee	161.00	965.00
4290 · Surrender Fee	555.00	4,301.00
4300 · Spay / Neuter		
4320 · Spay / Neuter Grant Monies	0.00	1,865.00
4300 · Spay / Neuter - Other	265.00	1,585.00
Total 4300 · Spay / Neuter	265.00	3,450.00
4400 · Frozen Cats	0.00	102.00
Total Income	29,994.47	294,031.89
Gross Profit	29,994.47	294,031.89
Expense		
6000 · Payroll Expense	2,401.26	28,530.71
6010 · ACO	4,138.48	36,577.02
6020 · Admin		



Morristown-Hamblen Humane Society, Inc.
Profit & Loss YTD Comparison
March 2016

04/09/16

Accrual Basis

	Mar 16	Jul '15 - Mar 16
6030 · Office	3,833.11	39,694.20
6040 · Kennel	5,065.96	46,777.62
6100 · Payroll Tax Expense	1,642.78	15,266.52
6000 · Payroll Expense - Other	0.00	132.38
Total 6000 · Payroll Expense	17,081.59	166,978.45
7000 · Advertising		
7002 · Newspaper	0.00	192.59
7000 · Advertising - Other	0.00	1,901.72
Total 7000 · Advertising	0.00	2,094.31
7001 · Refund on Adoption	55.00	535.00
7010 · Alarm Monitoring	20.00	462.46
7020 · Animal Care		
7021 · Animal Care Supplies	11.73	2,315.38
7023 · Animal Care Cat Food	0.00	276.13
7024 · Kitty Litter	261.00	2,778.16
7025 · Flea Treatment	0.00	480.00
7020 · Animal Care - Other	75.00	160.48
Total 7020 · Animal Care	347.73	6,010.15
7030 · Bank Charges	92.16	1,030.36
7040 · Bookkeeping & Audit	0.00	384.02
7050 · Communications		
7052 · Cell Phone	0.00	325.29
7053 · Internet Service	24.98	224.82
7054 · Telephone	253.16	1,940.02
7055 · Web Site	0.00	17.17
7056 · Communications TV	0.00	12.70
Total 7050 · Communications	278.14	2,520.00
7070 · Dues & Subscriptions	0.00	731.00
7080 · Equipment / Tools	1,033.84	1,033.84
7090 · Food - Animal	726.44	3,218.16
7110 · Insurance		
7112 · Auto	638.32	4,929.59
7114 · Group Medical	1.53	189.67
7117 · Workmen's Comp	284.00	2,262.00
7110 · Insurance - Other	586.58	1,343.79
Total 7110 · Insurance	1,510.43	8,725.05
7120 · Landfill Fees		
7121 · TIDI Dumpster	142.02	1,022.49
7120 · Landfill Fees - Other	38.85	507.50
Total 7120 · Landfill Fees	180.87	1,529.99
7130 · Legal Fees	70.00	3,267.50
7140 · License & Fees	0.00	593.84
7150 · Meals		
7152 · Inmates	693.48	6,607.57
Total 7150 · Meals	693.48	6,607.57
7159 · Medicine / Medical		
7160 · Medicine / Medical Supplies	2,177.58	18,072.56
7159 · Medicine / Medical - Other	410.85	951.63
Total 7159 · Medicine / Medical	2,588.43	19,024.19
7169 · Microchip		
7170 · Microchip Supplies	1,498.50	8,364.96
7171 · Reimbursement	0.00	30.00
7169 · Microchip - Other	-20.00	-40.00



Morristown-Hamblen Humane Society, Inc.
Profit & Loss YTD Comparison
March 2016

04/09/16

Accrual Basis

	Mar 16	Jul '15 - Mar 16
Total 7169 - Microchip	1,478.50	8,354.96
7200 · Office Expenses	0.00	1,269.16
7205 · Over / Short	0.00	-4.87
7210 · Penalties & Late Fees	0.00	36.83
7211 · Installment Fee	0.00	18.00
7220 · Postage	4.87	274.71
7230 · Repairs & Maintenance		
7231 · Equipment	45.95	811.34
7232 · Property	64.31	1,463.74
7230 · Repairs & Maintenance - Other	82.75	2,567.91
Total 7230 · Repairs & Maintenance	193.01	4,842.99
7240 · Supplies		
7241 · ACO Supplies	0.00	11.64
7242 · Cleaning	107.91	4,870.70
7243 · Office		
7240a · Shipping Expense	5.00	282.89
7243 · Office - Other	480.01	3,634.51
Total 7243 · Office	485.01	3,917.40
7244 · Kennel Supplies		
7244a · Pest Control	50.00	860.00
7244 · Kennel Supplies - Other	136.97	2,215.60
Total 7244 · Kennel Supplies	186.97	3,075.60
7240 · Supplies - Other	13.33	90.87
Total 7240 · Supplies	793.22	11,966.21
7250 · Taxes		
7251 · Property Tax	0.00	254.00
7250 · Taxes - Other	23.83	176.84
Total 7250 · Taxes	23.83	430.84
7255 · Training / Education	0.00	250.00
7260 · Transportation		
7261 · Fuel	396.44	5,053.48
7263 · Repair & Maintenance	192.98	4,008.01
7260 · Transportation - Other	0.00	190.96
Total 7260 · Transportation	589.42	9,252.45
7270 · Uniforms	0.00	142.99
7280 · Utilities		
7281 · Electric	822.00	4,665.11
7282 · Utilities Security light	0.00	207.38
7283 · Gas	192.93	1,572.18
Total 7280 · Utilities	1,014.93	6,444.67
7300 · Veterinary Fees		
7310 · Regular Vet Fees	3,277.00	28,835.89
7315 · Veterinary Fees Rabies Certific	0.00	288.00
7320 · Special Medical	0.00	570.00
7300 · Veterinary Fees - Other	0.00	1,918.92
Total 7300 · Veterinary Fees	3,277.00	31,612.81
7500 · W/C Medical / Medications	0.00	487.65
7600 · Fundraisers		
7611 · Car Show Expenses	0.00	492.37
7635 · T-shirt Expenses	708.00	1,565.00
7600 · Fundraisers - Other	0.00	-320.00
Total 7600 · Fundraisers	708.00	1,737.37



Morristown-Hamblen Humane Society, Inc.
Profit & Loss YTD Comparison
March 2016

04/09/16

Accrual Basis

	Mar 16	Jul '15 - Mar 16
9999 · Ask My Accountant	0.00	0.00
Total Expense	32,760.89	301,862.66
Net Ordinary Income	-2,766.42	-7,830.77
Other Income/Expense		
Other Income		
8050 · Interest Income	0.45	3.18
8070 · Insurance refund	0.00	57.00
Total Other Income	0.45	60.18
Other Expense		
Late fees & charges	0.00	300.00
9000 · Rescue Expenses	0.00	672.47
9010 · Rescue Van Expenses		
9011 · Rescue Van - Fuel	0.00	0.00
Total 9010 · Rescue Van Expenses	0.00	0.00
9040 · Rescue Donations	0.00	-4,186.00
9065 · Rescue Medical Expenses	0.00	130.82
9091 · Reimbursement Misc Expense	-26.99	-26.99
Total Other Expense	-26.99	-3,109.70
Net Other Income	27.44	3,169.88
Net Income	-2,738.98	-4,660.89





TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY
OFFICE OF THE MAYOR

April 29, 2016

Dr. Michael Bratton, Chairman
Morristown-Hamblen Humane Society
300 Dice Street
Morristown, TN 37813

Dear Dr. Bratton,

The intent of this letter is to inform the MHHS Board of Directors that Hamblen County does not wish to exercise the automatic renewal of the contract with MHHS for animal control and shelter services at this time. It is my understanding that the City of Morrystown has issued a similar notice to the MHHS Board.

Under item (t) Term of the contract, the current "agreement automatically renews for one year unless any party notifies the other in writing no less than 60 days prior to the end of the term that it does not wish to renew the agreement." The term of the current agreement expires June 30, 2016.

It is Hamblen County's intention to discuss the continuation of its relationship with the City of Morrystown and MHHS regarding animal control and shelter services.

Do not hesitate to call with any questions.

Sincerely,



Bill Brittain
County Mayor

Cc: Tony Cox
Rick Eldridge
Pam Velder

Bill Brittain, County Mayor



HAMBLEN COUNTY ACCOUNTS & BUDGETS

GENERAL FUND (101)

EXPENDITURE REPORT

REPORT DATE: 04/30/2016

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
 From: 2015 101 50000 000 00 000 0000 000
 Thru: 2015 101 99999 999 99 999 9999 999

Page: 1
 Date: 5/3/2016
 Time: 10:13 am

Fnd Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds % of Budg
101 51100 County Commission	181,877.00	12,467.04	126,398.39	19,461.97	36,016.64	19.80%
101 51210 Board Of Equalization	4,800.00	0.00	0.00	0.00	4,800.00	100.00%
101 51300 County Mayor/Executive	207,308.00	14,812.44	160,898.30	3,734.97	42,674.73	20.59%
101 51400 County Attorney	131,293.00	34,218.05	87,184.45	0.00	44,108.55	33.60%
101 51500 Election Commission	255,185.00	15,262.55	205,673.05	1,363.38	48,148.57	18.87%
101 51600 Register Of Deeds	296,517.00	22,135.02	228,043.75	7,713.93	60,759.32	20.49%
101 51720 Planning	238,038.00	16,303.73	184,967.73	997.18	52,073.09	21.88%
101 51760 Geographical Information Systems	50,000.00	0.00	21,290.08	730.27	27,979.65	55.96%
101 51810 Other Facilities	824,210.00	39,845.13	599,479.01	19,213.44	205,517.55	24.94%
101 51910 Preservation Of Records	20,448.00	1,573.20	14,304.19	1,319.12	4,824.69	23.59%
101 52100 Accounting And Budgeting	342,286.00	33,807.83	273,412.63	66.25	68,807.12	20.10%
101 52200 Purchasing	46,391.00	3,043.22	24,756.54	220.00	21,414.46	46.16%
101 52300 Property Assessor's Office	392,027.00	30,401.98	311,035.94	1,418.97	79,572.09	20.30%
101 52310 Reappraisal Program	142,825.00	17,176.14	68,693.92	5,600.00	68,531.08	47.98%
2400 County Trustee's Office	365,807.00	26,682.70	275,380.24	3,194.09	87,232.67	23.85%
2500 County Clerk's Office	701,168.00	43,923.96	461,843.67	7,578.45	231,745.88	33.05%
101 52600 Data Processing	145,891.00	7,304.47	74,693.44	7,582.57	63,614.99	43.60%
101 52900 Other Finance	320,672.00	28,037.49	237,377.33	1,083.47	82,211.20	25.64%
101 53100 Circuit Court	866,764.00	64,797.54	625,951.74	28,458.71	212,353.55	24.50%
101 53300 General Sessions Court	434,788.00	34,357.57	339,758.52	2,358.40	92,671.08	21.31%
101 53330 Drug Court	143,345.00	9,756.77	114,857.42	772.86	27,714.72	19.33%
101 53400 Chancery Court	350,951.00	25,712.34	282,491.11	1,565.00	66,894.89	19.06%
101 53500 Juvenile Court	310,898.00	19,521.65	219,957.58	3,422.10	87,518.32	28.15%
101 53920 Courtroom Security	378,357.00	34,326.70	348,231.99	6,519.00	23,606.01	6.24%
101 54110 Sheriff's Department	2,904,991.00	207,002.17	2,166,151.50	93,684.36	645,155.14	22.21%
101 54160 Administration Of The Sexual Offender Registry	3,360.00	1,114.00	1,976.10	50.00	1,333.90	39.70%
101 54210 Jail	3,625,153.00	347,512.42	2,936,818.20	78,617.31	609,717.49	16.82%
101 54220 Workhouse	75,921.00	7,432.30	70,057.33	0.00	5,863.67	7.72%
101 54250 Work Release Program	170,272.00	12,650.83	129,429.41	850.00	39,992.59	23.49%
101 54310 Fire Prevention And Control	200,000.00	0.00	200,000.00	0.00	0.00	0.00%
101 54410 Civil Defense	91,948.00	5,521.01	62,802.78	2,480.14	26,665.08	29.00%
101 54490 Other Emergency Management	170,242.00	42,448.13	172,615.97	0.00	-2,373.97	-1.39%
101 54510 Inspection And Regulation	8,597.00	1,247.45	5,646.50	0.00	2,950.50	34.32%
101 54610 County Coroner/Medical Examiner	120,000.00	7,823.33	93,820.43	8,500.03	17,679.54	14.73%
101 54900 Other Public Safety	0.00	0.00	0.00	0.00	0.00	0.00%



**HAMBLLEN COUNTY ACCOUNTS & BUDGETS
GENERAL FUND (101)
EXPENDITURE REPORT
REPORT DATE: 04/30/2016**

Sel: Year Fnd Acctn Obj Gp Sub Loc Pgm
From: 2015 101 50000 000 00 000 0000 000
Thru: 2015 101 99999 999 99 999 9999 999

Page: 2
Date: 5/3/2016
Time: 10:13 am

Fnd	Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
101	55110 Local Health Center	667,421.00	44,294.02	448,394.97	4,442.50	214,583.53	32.15%
101	55120 Rabies And Animal Control	133,500.00	11,125.00	111,250.00	0.00	22,250.00	16.67%
101	55140 Nursing Home	2,000.00	0.00	2,000.00	0.00	0.00	0.00%
101	55170 Alcohol And Drug Programs	5,000.00	350.00	1,400.00	0.00	3,600.00	72.00%
101	55180 Crippled Children Services	6,242.00	0.00	6,242.00	0.00	0.00	0.00%
101	55390 Appropriation To State	110,500.00	0.00	55,350.00	0.00	55,150.00	49.91%
101	55520 Aid To Dependent Children	8,000.00	0.00	8,000.00	0.00	0.00	0.00%
101	55530 Child Support	0.00	0.00	0.00	0.00	0.00	0.00%
101	55590 Other Local Welfare Services	40,000.00	765.00	28,825.00	0.00	11,175.00	27.94%
101	55710 Sanitation Management	0.00	0.00	0.00	0.00	0.00	0.00%
101	55900 Other Public Health And Welfare	0.00	0.00	0.00	0.00	0.00	0.00%
101	56100 Adult Activities	11,600.00	0.00	11,600.00	0.00	0.00	0.00%
101	56300 Senior Citizens Assistance	6,500.00	0.00	6,500.00	0.00	0.00	0.00%
101	56500 Libraries	267,250.00	0.00	267,250.00	0.00	0.00	0.00%
101	57000 Parks And Fair Boards	260,508.00	17,102.27	178,835.62	8,482.85	73,189.53	28.09%
101	56900 Other Social, Cultural And Recreational	292,900.00	14,670.43	284,886.01	0.00	8,013.99	2.74%
101	57100 Agricultural Extension Service	141,755.00	28,246.48	95,818.34	40,502.05	5,434.61	3.83%
101	57300 Forest Service	1,000.00	0.00	1,000.00	0.00	0.00	0.00%
101	57500 Soil Conservation	45,212.00	3,742.10	37,383.94	0.00	7,828.06	17.31%
101	57800 Storm Water Management	32,000.00	0.00	828.31	10,000.00	21,171.69	66.16%
101	58110 Tourism	70,712.00	3,975.00	48,584.75	3,925.00	18,202.25	25.74%
101	58120 Industrial Development	204,610.00	73,070.00	233,375.00	0.00	-28,765.00	-14.06%
101	58210 Public Transportation	0.00	0.00	0.00	0.00	0.00	0.00%
101	58300 Veterans' Services	19,833.00	1,401.69	14,853.24	120.25	4,859.51	24.50%
101	58600 Employee Benefits	991,993.00	783.40	701,291.47	0.00	290,701.53	29.30%
101	58900 Miscellaneous	233,404.00	1,011.70	165,290.28	0.00	68,113.72	29.18%
101	73300 Community Services	500.00	0.00	500.00	0.00	0.00	0.00%
101	91110 General Administration Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91120 Administration Of Justice Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91130 Public Safety Projects	616,670.00	63,000.00	221,300.00	251,247.69	144,122.31	23.37%
101	91140 Public Health And Welfare Projects	375,000.00	0.00	0.00	0.00	375,000.00	100.00%
101	91150 Social, Cultural And Recreation Projects	0.00	0.00	0.00	0.00	0.00	0.00%
101	91190 Other General Government Proje	0.00	0.00	0.00	0.00	0.00	0.00%
101	99100 Transfers Out	0.00	466.35	43,728.21	0.00	-43,728.21	0.00%



HAMBLÉN COUNTY ACCOUNTS & BUDGETS
GENERAL FUND (101)
EXPENDITURE REPORT
REPORT DATE: 04/30/2016

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
 From: 2015 101 50000 000 00 000 0000 000
 Thru: 2015 101 99999 999 99 999 9999 999

Page: 3
 Date: 5/3/2016
 Time: 10:13 am

Fnd Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
	\$ 19,066,440.00	\$ 1,432,222.60	\$ 14,100,486.38	\$ 627,276.31	\$ 4,338,677.31	22.76%



**HAMBLEN COUNTY ACCOUNTS & BUDGETS
SOLID WASTE/SANITATION (116)
EXPENDITURE REPORT
REPORT DATE: 04/30/2016**

Page: 1
Date: 5/3/2016
Time: 10:14 am

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
From: 2015 116 50000 000 00 000 0000 000
Thru: 2015 116 99999 999 99 999 9999 999

Fnd Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
116 55710 Sanitation Management	2,420,378.00	184,914.50	1,609,620.47	135,979.91	674,777.62	27.88%
	\$ 2,420,378.00	\$ 184,914.50	\$ 1,609,620.47	\$ 135,979.91	\$ 674,777.62	27.88%



HAMBLEN COUNTY ACCOUNTS & BUDGETS
HIGHWAY FUND (131)
EXPENDITURE REPORT
REPORT DATE: 04/30/2016

Sel: Year Fnd Acct Obj Gp Sub Loc Pgm
 From: 2015 131 50000 000 00 000 0000 000
 Thru: 2015 131 99999 999 99 999 9999 999

Page: 1
 Date: 5/3/2016
 Time: 10:14 am

Fnd Account/Description	Revised Budget	Month-to-Date Expenditures	Year-to-Date Expenditures	Encumbrances	Available Funds	Avl Fnds %of Budg
131 61000 Administration	393,640.00	22,171.87	321,383.07	8,666.80	63,590.13	16.15%
131 62000 Highway And Bridge Maintenance	1,204,155.00	76,559.71	928,399.71	35,515.66	240,239.63	19.95%
131 63100 Operation And Maintenance Of Equipment	364,449.00	21,143.39	194,622.67	46,429.34	123,396.99	33.86%
131 66000 Employee Benefits	50,540.00	75.00	35,310.11	0.00	15,229.89	30.13%
131 68000 Capital Outlay	844,600.00	1,747.14	310,025.77	362,457.00	172,117.23	20.38%
	\$ 2,857,384.00	\$ 121,697.11	\$ 1,789,741.33	\$ 453,068.80	\$ 614,573.87	21.51%



April	2016				Cost of	Building	SW	Plumbing	Mech.	Gas				
Permit	Date	Applicant	Type	Address	Construction	Permit	Permit	Permit	Permit	Permit	Total	Tax Map	Group	Parcel
14-461	4/1/16	Anglers for Christ	Bath House	3068 Springvale Road 37813	\$0.00	\$216.00		\$95.00			\$311.00	043		065.02
14-462	4/4/16	Talley	DWMH	5845 Fall Creek Road 37860	\$80,000.00	\$350.00					\$350.00	011		054.01
14-463	4/4/16	Neon Service Co	Sign	2258 Springvale Road 37813	\$12,000.00	\$110.77					\$110.77	051		029.00
14-464	4/4/16	Mullins	garage	2897 Scenic Lake Circle 37814	\$4,500.00	\$180.00					\$180.00	011I	B	020.00
14-465	4/5/16	Compton	addition	4941 Old Kentucky Road 37814	\$60,000.00	\$850.00		\$60.00	\$15.00		\$925.00	018		078.01
14-466	4/5/16	Williams	enclosing porch	1531 Boardwalk Circle 37814	\$5,000.00	\$72.00					\$72.00	018J	B	068.00
14-467	4/8/16	Porter	garage	3810 Nelson School Road 37813	\$70,000.00	\$585.00					\$585.00	055		026.00
14-468	4/8/16	Holtman	house (3101 sq ft)	3039 Lee Ridge Road 37814	\$300,000.00	\$1,832.05	\$100.00	\$95.00	\$20.00		\$2,047.05	031D	A	004.00
14-469	4/8/16	Hickie	house (2500 sq ft)	1509 Beacon Road 37877	\$300,000.00	\$1,600.00	\$100.00	\$105.00	\$20.00		\$1,825.00	053		033.00
14-470	4/6/16	Joyner	garage	4555 Cooper Ridge Road 37814	\$19,400.00	\$300.00					\$300.00	018A	A	012.00
14-471	4/7/16	Webb	addition	8276 Grove Street 37891	\$10,000.00	\$185.00					\$185.00	013		034.00
14-472	4/7/16	Frost	DWMH	1543 Allen Road 37877	\$61,000.00	\$350.00					\$350.00	047		034.07
14-473	4/1/16	Ball	house (1664 sq ft)	1042 Elijah Manning Road 37891	\$130,000.00	\$915.20	\$100.00	\$85.00	\$15.00		\$1,115.20	020		pt of 034.08
14-474	4/11/16	Gosnell	DWMH	1173 Arden Lane 37814	\$80,000.00	\$350.00					\$350.00	042		087.00
14-475	4/11/16	Rickard	screened porch	1771 Mullins Road 37860	\$5,000.00	\$40.00					\$40.00	012B	C	009.00
14-476	4/13/16	Slater	porch	1346 Collinson Ford Road 37814	\$2,500.00	\$25.00					\$25.00	047		083.00
14-477	4/12/16	Lafollette	DWMH	1289 Gentry Road 37877	\$75,000.00	\$350.00					\$350.00	047		pt of 005.04
14-478	4/13/16	Oaks	house (1350 sq ft)	4520 Yorkshire Lane 37813	\$120,000.00	\$750.00	\$100.00	\$65.00	\$15.00		\$930.00	026K	G	018.00
14-479	4/13/16	Snowden	garage	3363 Lake Drive 37814	\$10,000.00	\$210.00					\$210.00	017F	A	007.00
14-480	4/13/16	Minor	storage building	1191 Arden Lane 37814	\$500.00	\$48.00					\$48.00	042		088.00
14-481	4/14/16	McLaughlin	carport/storage bldg	2410 Joe Stephens Road 37814	\$1,000.00	\$85.00					\$85.00	032		pt of 060.07
14-482	4/14/16	Cope	carport/storage bldg	5172 Spencer Hale Road 37813	\$1,000.00	\$85.00					\$85.00	057		140.11
14-483	4/18/16	Cox	house (1488 sq ft)	6729 Rex Drive 37877	\$130,000.00	\$865.00	\$100.00	\$70.00	\$15.00		\$1,050.00			
14-484	4/15/16	Willis	storage building	5125 Copper Ridge Road 37814	\$4,000.00	\$216.00					\$216.00	011I	F	065.00
14-485	4/13/16	Mahan	garage	4351 Barding Drive 37860	\$8,000.00	\$192.00					\$192.00	044		044.00
14-486	4/18/16	Dodson	modular	Copper Ridge Road 37814	\$148,000.00	\$510.00	\$100.00	\$10.00			\$620.00	018		pt of 001.01
14-487	4/20/16	Haun	storage building	1971 Silver City Road 37860	\$1,500.00	\$75.00					\$75.00	036		030.03
14-488	4/25/16	Rosenbalm	house (1600 sq ft)	5636 Brights Pike 37814	\$140,000.00	\$1,025.00	\$100.00	\$65.00	\$15.00		\$1,205.00	011J	A	004.00
14-489	4/26/16	Stepp	SWMH	3921 McCister Road 37813	\$6,000.00	\$100.00					\$100.00	051		067.03
14-490	4/26/16	Greenlee	house (1152 sq ft)	2148 Kidwell Ridge Road 37814	\$90,000.00	\$633.60	\$100.00	\$55.00	\$15.00		\$803.60	032		048.03
14-491	4/29/16	Cooper	house (1928 sq ft)	3639 Tomahawk Hill 37814	\$220,000.00	\$1,210.40	\$100.00	\$110.00	\$25.00	\$30.00	\$1,475.40	009O	A	011.01
14-492	4/28/16	Bass	SWMH	5668 Amy Drive 37877	\$35,500.00	\$100.00					\$100.00	055H	D	004.00
14-493	4/29/16	Chapman	house (1634 sq ft)	1201 Hazelwood Circle 37814	\$130,000.00	\$1,102.00	\$100.00	\$75.00	\$15.00		\$1,292.00	039M	A	054.00
14-494	4/29/16	Brown	house (1969 sq ft)	1567 Clestele Avenue 37814	\$160,000.00	\$1,224.95	\$100.00	\$70.00	\$15.00	\$20.00	\$1,429.95	033H	B	014.01
		Total	33	Total:	\$2,397,900.00	\$16,742.97	\$1,100.00	\$960.00	\$185.00	\$50.00	\$19,037.97			
Running	Total	164			\$10,838,818.00	\$75,695.29	\$1,600.00	\$3,500.00	\$735.00	\$178.00	\$83,905.29			
												ETHRA	Monthly	YTD
												HOMES	0	0
												Total No. Amount Total		
												Copies and Miscellaneous \$7.00 \$0.00		
												Re-Zoning Request \$75.00 \$0.00		
												Variance Request 1 \$50.00 \$50.00		
												Plat Approval 1 \$150.00 \$150.00		
												3 lots or more Land Disturbance/Development \$100.00 \$0.00		
												Use on Review \$50.00 \$0.00		
												Refunds \$0.00 \$0.00		
												Total Collected \$200.00 Total: \$90,406.29		
												Running Total Collected \$6,501.00		
												May 19, 2016 Commission Meeting		
												Return to Regular Calendar		



LAW OFFICES
CAPPS, CANTWELL, CAPPS & BYRD
P.O. Box 1897
1001 WEST FIRST NORTH STREET
MORRISTOWN, TENNESSEE 37816-1897

PAUL R. CAPPS (1922-2003)

CHRISTOPHER P. CAPPS
DAVID S. BYRD

TELEPHONE: (423) 586-3083
FACSIMILE: (423) 586-0513
WEBSITE: ccclaw.com
E-MAIL: info@ccclaw.com

April 29, 2016

Mr. Bill Brittain, County Mayor
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

**RE: INVOICES FOR LEGAL SERVICES RENDERED ON BEHALF
OF HAMBLLEN COUNTY, TENNESSEE - APRIL, 2016**

Dear Bill:

Please find enclosed three (3) invoices representing legal services rendered on behalf of Hamblen County, Tennessee during the month of April, 2016.

As usual, one invoice covers our General/Miscellaneous File, one invoice covers a separate county department and one invoice covers pending litigation.

Please review these invoices, and if you have any questions, please do not hesitate to contact me.

With best regards, I remain,

Very truly yours,

Christopher P. Capps/alg

Christopher P. Capps

CPC/alg

Enclosures

C:\SEB\AMY GRUBB DOCUMENTS PUBLIC\OUTERS DOCUMENTS\HAMBLLEN COUNTY\LETTERS\2016\BRITAIN, BILL\INVOICE\04-29-16.DOCX



Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 29
Date: 05/02/2016
Due On: 06/01/2016

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00027-Hamblen County Government

General Account

Type	Date	Description	Quantity	Rate	Total
Service	04/04/2016	Email from Cindy Dibb re: Mosley Architects contract, review contract, phone conference with Robert Holdway	0.80	\$150.00	\$120.00
Service	04/05/2016	Phone conference with Bill Brittain re: injection well	0.20	\$175.00	\$35.00
Service	04/08/2016	Email from Jeff Thompson re: Garcia; emails from Bill Brittain re: lease termination agreement with College Square Mall, review lease and phone conference with Bill; email from Cindy Dibb re: 4/11 committee meeting	0.80	\$150.00	\$120.00
Service	04/11/2016	Committee meeting and meeting with Bill Brittain	1.25	\$150.00	\$187.50
Service	04/12/2016	Meeting with Bill Brittain re: property maintenance code	0.50	\$175.00	\$87.50
Service	04/13/2016	Email from Bill Brittain re: revised termination agreement with College Square Mall	0.10	\$150.00	\$15.00
Service	04/14/2016	Email from Martel Lawrence re: Garcia; email to Bill Brittain re: College Square Mall	0.15	\$150.00	\$22.50
Service	04/14/2016	Drafted changes to International Prop. Maintenance Code for Hamblen County	2.00	\$100.00	\$200.00
Service	04/15/2016	Email from Cindy Dibb re: 4/21 commission meeting	0.05	\$150.00	\$7.50
Service	04/20/2016	Emails from Cindy Dibb re: executive session and public records request	0.15	\$150.00	\$22.50
Service	04/21/2016	Executive session meeting and commission meeting	2.00	\$150.00	\$300.00



Service	04/22/2016	Email from Bill Brittain re: contract with LeBel Commercial Realty	0.10	\$150.00	\$15.00
				Total	\$1,132.50

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
29	06/01/2016	\$1,132.50	\$0.00	\$1,132.50
			Outstanding Balance	\$1,132.50
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$1,132.50

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.



Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 30
Date: 05/02/2016
Due On: 06/01/2016

Hamblen County Government
Hamblen County Courthouse
511 West Second North Street
Morristown, TN 37814

00029-Hamblen County Government

Esco R. Jarnagin v. Bill Brittain (salary suit)

Type	Date	Description	Quantity	Rate	Total
Service	04/01/2016	E-mails from Carolyn Parson and Beth Riley; e-mails to and from Chris Field re: transcript and hearing	0.20	\$150.00	\$30.00
Service	04/06/2016	E-mails to and from Chris Field re: case	0.10	\$150.00	\$15.00
Service	04/12/2016	E-mail from Beth Riley re: documents from Matthew Grossman, review pleadings	0.35	\$150.00	\$52.50
Service	04/14/2016	Hearing on Motions; e-mails from Kevin Dean and Greg Brown re: Judgment; e-mails to and from Greg Brown re: case; call to Bill Brittain	1.45	\$150.00	\$217.50
Service	04/15/2016	E-mail from Greg Brown re: transcript of 4/14 hearing	0.10	\$150.00	\$15.00
Service	04/20/2016	E-mails to and from Greg Brown, texts with Bill Brittain and Greg Brown	0.35	\$150.00	\$52.50
Service	04/22/2016	E-mails from Greg Brown	0.10	\$150.00	\$15.00
				Total	\$397.50

Detailed Statement of Account

Current Invoice



Invoice Number	Due On	Amount Due	Payments Received	Balance Due
30	06/01/2016	\$397.50	\$0.00	\$397.50
			Outstanding Balance	\$397.50
			Amount in Trust	\$0.00
			Total Amount Outstanding	\$397.50

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.



Law Office of Capps, Cantwell, Capps, & Byrd

P.O. Box 1897
Morristown, TN 37816-1897

INVOICE

Invoice # 31
Date: 05/02/2016
Due On: 06/01/2016

Hamblen County Road Department
511 West Second North Street
Morristown, TN 37814

00055-Hamblen County Road Department

Road Department

Type	Date	Description	Quantity	Rate	Total
Service	04/12/2016	Meeting with Barry Poole re: freightliners	0.60	\$150.00	\$90.00
Service	04/18/2016	Meeting with Barry Poole re: freightliners	0.50	\$150.00	\$75.00
Service	04/27/2016	Draft letter to Smokey, Cummins and Daimler	1.00	\$150.00	\$150.00
Service	04/28/2016	Finalized letter, made copies of attachments, e-mail letter to Bill Brittain	1.00	\$150.00	\$150.00
Expense	04/28/2016	Reimbursable expense: Copies (78)	1.00	\$7.80	\$7.80
Expense	04/28/2016	Reimbursable expense: Postage	1.00	\$6.24	\$6.24
Total					\$479.04

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
31	06/01/2016	\$479.04	\$0.00	\$479.04
Outstanding Balance				\$479.04
Amount in Trust				\$0.00



Invoice # 31 - 05/02/2016

Total Amount Outstanding \$479.04

Please make all amounts payable to: Law Office of Capps, Cantwell, Capps, & Byrd

Please pay within 30 days.



MONTHLY AUTOPSIES PENDING REPORT

Hamblen County Coroner

P.O. Box 1479

Morristown, Tennessee 37816-1479

Phone (423): Office/Home; 581-6229 Fax; 289-1262 Cell; 312-6322

Email: coroner@musfiber.com

May 2, 2016

East Tennessee Regional Medical Examiner

Darinka Mileusnic-Polchan, M.D., M.E.

Fax number: 865-215-8001

RECEIVED
MAY 01 2016
OFFICE OF THE
HAMBLLEN COUNTY MAYOR

In an effort to keep all files current, the following Hamblen County Coroner/Medical Examiner's cases have not been closed pending receipt of the final autopsy report from you as of April 30, 2016. If your records do not match as listed below, please notify me as soon as possible.

#	CASE#	DATE ORDERED	NAME,	AGE
1.	16087	03-02-16	Mrs. Lisa Griffith,	52
2.	16088	03-03-16	Miss. Gracyn Phillips,	3 Months
3.	16129	04-01-16	Mr. Edward Thomas,	55
4.	16135	04-05-16	Miss. Dena Menzie,	51
5.	16143	04-09-16	Mr. Dalbert Rose,	59
6.	16144	04-10-16	Ms. Kimberly Mott,	50

If I may provide any additional information or assistance please feel free to contact me at any time.

Sincerely,



Eddie R. Davis
Hamblen County Coroner

CC: Hamblen County Mayor & County Commission
Hamblen County Medical Examiner



MONTHLY REPORT
Hamblen County Coroner
P.O. Box 1479

Morristown, Tennessee 37816-1479
Phones (423)Home 581-6229 Fax 289-1262 Cell 301-6322

May 2, 2016


Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were investigated by me during the month of April along with being on call 24/7/365, recording/maintaining statistics, prepare reports, training, assisting, directing and reviewing each call, and the work of all Deputy Coroners and, serving as liaison between Medical Examiner and Pathologist; collecting, preparing and shipping toxicology specimens and reviewing/approving all cremation requests.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	16126	04-01-16	Mrs. Carolyn Moody, 85, 1509 Foard Drive
2.	16127	04-01-16	Mrs. Rose Curl, 85, Jefferson City, TN
3.	16130	04-02-16	Mrs. Marcella Wolfe, 87, 1001 Forest Drive
4.	16132	04-04-16	Mrs. Pauline Braswell, 311 West Donaldson Drive
5.	16133	04-04-16	Mrs. Francis Williams, 70, 2304 Quillen Drive
6.	16134	04-05-16	Mr. Donald Williams, 62, 477 Lockmere Drive
7.*	16135	04-05-16	Miss. Dena Menzie, 51, 637 Blackberry Lane
8.	16136	04-05-16	Ms. Lori Collins, 49, 3480 Creechwood Drive
9.	16137	04-05-16	Mrs. Beatrice Canter, 70, 1615 Lowland Pike
10.	16138	04-06-16	Mr. John Beets, 63, 1421 Rich Circle
11.	16139	04-07-16	Mr. Joe Thompson, 60, 2231 Reese Street
12.	16141	04-08-16	Rev. J.B. Gulley, 91, 200 Saint John Road
13.*	16144	04-10-16	Ms. Kimberly Mott, 50, Jefferson City, TN
14.	16148	04-12-16	Mr. Ernest Livesay, 66, 5081 Brights Pike
15.	16149	04-12-16	Mr. Myrtle Hallada, 75, 5681 Browning Way
16.	16150	04-12-16	Mr. Kit Hern, 74, Blaine, TN
17.	16152	04-15-16	Mrs. Edith Shadowens, 88, Serville, TN
18.	16154	04-16-16	Mr. Jeffery Kirk, 49, 1115 Rebel Street
19.	16155	04-16-16	Ms. Shirley Ward Stewart, 59, 211 Pauline Avenue
20.	16160	04-21-16	Mrs. Charlene Patterson, 72, 2900 Springvale Road
21.	16161	04-25-16	Mr. Neal Johns, 84, 6742 East Andrew Johnson Highway
22.	16162	04-25-16	Mr. Howard Croxdale, Sr., 86, 315 Beech Street
23.	16165	04-27-16	Mr. Leslie Blalock, 65, 3747 Thomas Cross Road
24.	16167	04-30-16	Mrs. Nancy Arnold, 76, Rogersville, TN

If I may ever provide any additional information or assistance, please feel free to contact me at any time on my cell phone 423-312-6322.


Eddie R. Davis
Hamblen County Coroner

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Collected by Coroner's Office and sent to:
AIT Laboratories, Indianapolis, IN



MONTHLY REPORT

Hamblen County Deputy Coroner
Post Office Box 577
Russellville, Tennessee 37860-0577
Phone: 423-585-7117

May 2, 2016

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of April.

CALL#	CASE#	DATE	NAME,	AGE,	HOME ADDRESS *1
1.	16128	04-01-16	Mrs.	Elizabeth Henson,	55, 7465 Stagecoach Road
2.	16131	04-03-16	Mr.	David Denton,	63, 720 Woodland Drive
3.	16145	04-10-16	Mr.	L. Hollifield,	50, 3520 Sublett Road
4.	16146	04-10-16	Mr.	Ronald Perkins,	71, 1128 West Seventh North St
5.	16163	04-25-16	Mrs.	Lucille Flagg,	88, 501 West Economy Road
6.	16164	04-26-16	Ms.	Dinah Coffman,	50, 1704 Pinecrest Drive

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

6 Calls X \$40. = \$240.00

Sincerely,

SIGNATURE ON FILE

J.R. Thompson, Jr.
Deputy Coroner

erd/wbl

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Gathered and Sent to AIT Laboratories, Indianapolis, IN



MONTHLY REPORT

Hamblen County Deputy Coroner
7763 Melanie Circle
Talbott, Tennessee 37877
Phone: 423-586-6310

May 2, 2016

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of April.

CALL#	CASE#	DATE	NAME, AGE, HOME ADDRESS *1
1.	*16129	04-01-16	Mr. Edward Thomas, 55, 1737 Lone Oak Drive
2.	16142	04-09-16	Mr. Ivan Carpenter, 85, 517 Cove Road
3.	16151	04-13-16	Mr. Jephy Mallicoat, 77, 1370 Shannon's Little MT Road
4.	16159	04-20-16	Mr. Jay Dearing, 84, 1216 Romar Street

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

4 Calls X \$40. = \$160.00

Sincerely,

SIGNATURE ON FILE

Jimmy Peoples
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Sent to AIT Laboratories, Indianapolis, IN



MONTHLY REPORT

Hamblen County Deputy Coroner
1943 Warrensburg Road
Whiteburg, Tennessee 37891
Phone: 423-736-3961

May 2, 2016

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of April.

CALL#	CASE#	DATE	NAME,	AGE,	HOME ADDRESS *1
1.	16156	04-17-16	Mr.	J.D. Hayes,	86, 3828 Halifax Circle
2.	16158	04-18-16	Mrs.	Joyce Dalton,	80, 7448 Saint Clair Road
3.	16166	04-29-16	Mrs.	Oneida Neely,	87, 1026 McFarland Street

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

3 Calls X \$40. = \$120.00

Sincerely,

SIGNATURE OF FILE

Paul Baldy
Deputy Coroner

erd/wbl

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Gathered and Sent to AIT Laboratories, Indianapolis, IN



MONTHLY REPORT
Hamblen County Deputy Coroner
1925 Deer Ridge Drive
Morristown, Tennessee 37813
Phone: 423-586-2524

May 2, 2016

Hamblen County Commission
C/O Mr. Bill Brittain, County Mayor
Hamblen County Court House
Morristown, Tennessee 37814

Dear Commissioners:

The following Coroner calls were answered by me during the month of April.

CALL#	CASE#	DATE	NAME,	AGE,	HOME ADDRESS *1
1.	16140	04-08-16	Mrs.		Brenda Hill, 66, 7252 South Crest Avenue
2.	*16143	04-09-16	Mr.		Delbert Rose, 59, 3365 Fernwood Church Road
3.	16147	04-11-16	Mrs.		Anna Hickey, 62, 1336 Buffalo Trail
4.	16153	04-15-16	Mr.		Rodney McCarroll, 55, 322 West Seventh North St.
5.	16157	04-18-16	Mr.		George Cox, 57, 6470 Ewing Road

I certify that I attended to the cases listed above. I request the allocated fees of \$40.00 per call:

5 Calls X \$40. = \$200.00

Sincerely,

SIGNATURE ON FILE

Todd Giles
Deputy Coroner

erd/jp

CC: Hamblen County Medical Examiner

* Indicates Autopsy Performed

*1 All home addresses are Hamblen County unless otherwise stated.

& Toxicology Samples Sent to AIT Laboratories, Indianapolis, IN



Hamblen County Commission
 Finance Committee
 Information Purposes Only



**Report of Budget amendments approved by County Mayor
 during the month of April**

Month APRIL Year 2016

Fund #101

DEPT: ACCOUNTING AND BUDGETING

Account Number	Description	Increase	Decrease
APPROPRIATIONS:			
ACCOUNTING AND BUDGETING			
52100.530	Fines, Assessments, and Penalties	5,380	
52100.312	Contracts With Private Agencies		3,000
52100.320	Dues and Memberships		1,400
52100.524	In Service / Staff Development		980

5,380 5,380

Brief Descriptions of issue:
 To reclassify appropriations due to a TCRS penalty for late payment.

Requesting Department
 Signature: Michelle Ward
 Title: Finance Director
 Date: 04.27.2016

Approval by County Mayor
 Signature: Bill Butler
 Title: County Mayor
 Date: 4-27-16

For Finance Department Only
 Reviewed by: _____
 Budget Amendment _____



Hamblen County Commission
Finance Committee
Information Purposes Only



**Report of Budget amendments approved by County Mayor
during the month of April**

Month APRIL Year 2016

Fund #101 DEPT: CIRCUIT COURT

Account Number	Description	Increase	Decrease
APPROPRIATIONS:			
CIRCUIT COURT			
53100.709	Data Processing Equipment	4,530	
53100.334	Maintenance Agreements		4,530

Brief Descriptions of issues:
No New Monies.
To reclassify appropriations for Local Government conversion and software support for April through June 2016.

Requesting Department
Signature: [Signature]
Title: Circuit Court Clerk
Date: 4/12/16

Approval by County Mayor
Signature: [Signature]
Title: County Mayor
Date: 4/18/16

For Finance Department Only:
Reviewed by: [Signature]
Budget Amendment 101-044







*Report of Budget amendments approved by County Mayor
 during the month of April*

Month APRIL Year 2016

Fund #101 DEPT: SHERIFF'S DEPARTMENT

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	SHERIFF'S DEPARTMENT		
54110.353	Towing Services	400	
54110.599	Other Charges		400

Brief Descriptions of issue:
 No New Monies
 To reclassify appropriations for towing services.

Requesting Department

Signature: Debi Hammond
 Title: Executive Assistant
 Date: 4-12-16

Approval by County Mayor

Signature: Bill Butcher
 Title: County Mayor
 Date: 4-18-16

For Finance Department Only
 Reviewed by mw
 Budget Amendment 101-042



Hamblen County Commission
 Finance Committee
 Information Purposes Only



**Report of Budget amendments approved by County Mayor
 during the month of April**

Month APRIL Year 2016

Fund #101 DEPT: TOURISM

Account Number	Description	Increase	Decrease
APPROPRIATIONS:			
TOURISM			
58110.399	Other Contracted Services	1,553	
58110.302	Advertising		772
58110.307	Communication		125
58110.351	Rentals		18
58110.355	Travel		137
58110.499	Other Supplies And Materials		501

Brief Descriptions of issue:

To reclassify appropriations in the Tourism budget for advertising, communication, rentals, travel and other supplies and materials related to the Party In The Park event.

Requesting Department

Signature: Michelle Wood
 Title: Finance Director
 Date: 4.28.2016

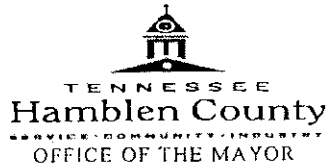
Approval by County Mayor

Signature: Bill Butts
 Title: County Mayor
 Date: 4-29-16

For Finance Department Only
Reviewed by _____
Budget Amendment _____







Report of Budget amendments approved by County Mayor during the month of April

Month APRIL Year 2016

Fund #122

DEPT: DRUG ENFORCEMENT

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	DRUG ENFORCEMENT		
54150.510	Trustee's Commission	220	
54150.357	Veterinary Services	300	
54150.716	Law Enforcement Equipment		520

Brief Descriptions of issue:
 No New Monies.
 To reclassify appropriations for Trustee's commission and veterinary services.

Requesting Department

Signature: *Daniel Hammond*
 Title: *Executive Assistant*
 Date: *4-12-16*

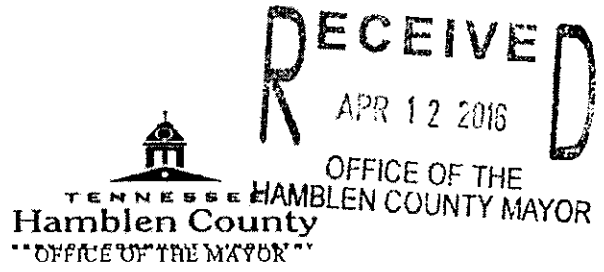
Approval by County Mayor

Signature: *Bill Buffani*
 Title: *County Mayor*
 Date: *4-18-16*

For Finance Department Only
 Reviewed by: *mw*
 Budget Amendment: *122-003*
~~*101-043*~~



Hamblen County Commission
 Finance Committee
 Information Purposes Only



Report of Budget amendments approved by County Mayor during the month of April

Month APRIL Year 2016

Fund #131

DEPT: CAPITAL OUTLAY

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	CAPITAL OUTLAY		
68000.719	Office Equipment	770	
68000.711	Furniture and Fixtures		770

Brief Descriptions of issue:
 No New Monies.
 To reclassify appropriations for desktop computer and support.

Requesting Department

Signature: Benny H. Pool
 Title: Hamblen County Road Supt.
 Date: 04-12-16

Approval by County Mayor

Signature: Bill Butts
 Title: County Mayor
 Date: 4/18/16

For Finance Department Only.
 Reviewed by: _____
 Budget Amendment _____



Hale Property

Motion by Tim Goins, seconded by Stancil Ford that Hamblen County is not Interested in the purchase of property at 534 West Second North Street, Morristown and to look into the Broyles property at 530 West First North Street, Morristown as a possible purchase.

Voting For

Larry Carter
Hubert Davis
Rick Eldridge
Randy DeBord
Stancil Ford
Tim Goins
Herbert Harville

Joe Huntsman
Howard Shipley
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Voting Against

Doe Jarvis

Motion passed 13 For, 1 Against.

Approval of Monthly Check – April 2016

Motion by Herbert Harville, seconded by Doe Jarvis to approve the April 2016 monthly checks submitted by the County Mayor's Office.

Voting For

Larry Carter
Hubert Davis
Rick Eldridge
Randy DeBord
Stancil Ford
Tim Goins
Herbert Harville

Joe Huntsman
Doe Jarvis
Howard Shipley
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Motion passed. Unanimously



**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 1
Date: 5/3/2016
Time: 9:50:24AM

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51100	312	Contracts With Private Agencies	2016-04-28	1010254060	Smith, Jerry Allen	100.00
51100	County Commission			Total: 1	100.00
51300	307	Communication	2016-04-07	1010253814	Century Link/Business Services	22.12
51300	307	Communication	2016-04-14	1010253866	AT&T	92.10
51300	351	Rentals	2016-04-21	1010253934	Canon Solutions America, Inc	227.87
51300	355	Travel	2016-04-14	1010253868	Brittain, William H	486.92
51300	355	Travel	2016-04-21	1010253964	Suntrust Bankcard, NA	15.00
51300	435	Office Supplies	2016-04-28	1010254041	Evans Office Supply Co	222.23
51300	599	Other Charges	2016-04-14	1010253882	English Mountain Spring Water	25.00
51300	599	Other Charges	2016-04-14	1010253884	Food City	116.52
51300	599	Other Charges	2016-04-21	1010253964	Suntrust Bankcard, NA	60.64
51300	599	Other Charges	2016-04-28	1010254066	Walmart Community BRC	32.50
51300	719	Office Equipment	2016-04-21	1010253935	CDW Government, Inc	0.00
51300	County Mayor/Executive			Total: 11	1,300.90
51400	331	Legal Services	2016-04-14		Lauder, Bob	-1,584.23
51400	331	Legal Services	2016-04-07	1010253849	Taylor Law Firm	72.00
51400	331	Legal Services	2016-04-14	1010253871	Capps, Cantwell, Capps & Byrd	6,468.04
51400	331	Legal Services	2016-04-14	1010253903	Lauder, Bob	1,584.23
51400	331	Legal Services	2016-04-14	1010253905	Lowe, Yeager, & Brown	27,570.35
51400	County Attorney			Total: 5	34,110.39
51500	307	Communication	2016-04-07	1010253814	Century Link/Business Services	3.48
51500	307	Communication	2016-04-14	1010253866	AT&T	17.83
51500	332	Legal Notices, Recording And Court Costs	2016-04-21	1010253937	Citizen Tribune	368.42
51500	351	Rentals	2016-04-14	1010253870	Canon Solutions America, Inc	139.09
51500	355	Travel	2016-04-14	1010253886	Fuelman	3.93
51500	435	Office Supplies	2016-04-14	1010253882	English Mountain Spring Water	10.00
51500	435	Office Supplies	2016-04-28	1010254048	In Tab	135.26
51500	Election Commission			Total: 7	678.01
51600	307	Communication	2016-04-07	1010253814	Century Link/Business Services	0.88
51600	709	Data Processing Equipment	2016-04-21	1010253933	Business Information Systems	1,133.05
51600	Register Of Deeds			Total: 2	1,133.93
51720	307	Communication	2016-04-07	1010253814	Century Link/Business Services	3.87
51720	332	Legal Notices, Recording And Court Costs	2016-04-28	1010254036	Citizen Tribune	42.40
51720	351	Rentals	2016-04-14	1010253870	Canon Solutions America, Inc	139.09
51720	425	Gasoline	2016-04-14	1010253886	Fuelman	64.67
51720	524	In Service/Staff Development	2016-04-21	1010253967	TN Fire Service & Codes Enforcement Acad	16.00
51720	Planning			Total: 5	266.03







Fund: 101 General Fund #(101)

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Page: 2
Date: 5/3/2016
Time: 9:50:24AM

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
51810	307	Communication	2016-04-14	1010253865	AT&T	629.91
51810	307	Communication	2016-04-14	1010253866	AT&T	796.41
51810	334	Maintenance Agreements	2016-04-07	1010253858	United Elevator Services LLC	1,659.78
51810	335	Maintenance And Repair Service - Buildings	2016-04-07	1010253819	Eskola, LLC	3,500.00
51810	335	Maintenance And Repair Service - Buildings	2016-04-07	1010253830	Lowe's	1,206.58
51810	335	Maintenance And Repair Service - Buildings	2016-04-14	1010253922	Town & Country Lock & Key	50.30
51810	335	Maintenance And Repair Service - Buildings	2016-04-21	1010253931	Bill Parker's Carpet Service	592.50
51810	335	Maintenance And Repair Service - Buildings	2016-04-21	1010253952	Lakeway Door & Glass Inc	110.00
51810	335	Maintenance And Repair Service - Buildings	2016-04-21	1010253964	Suntrust Bankcard, NA	186.16
51810	336	Maintenance And Repair Services - Equipment	2016-04-07	1010253845	SimplexGrinnell	293.26
51810	347	Pest Control	2016-04-14	1010253863	Adrian Hale Pest Control Inc	57.00
51810	399	Other Contracted Services	2016-04-14	1010253882	English Mountain Spring Water	23.00
51810	410	Custodial Supplies	2016-04-07	1010253824	G & K Services Inc	152.68
51810	410	Custodial Supplies	2016-04-28	1010254041	Evans Office Supply Co	-19.99
51810	415	Electricity	2016-04-28	1010254054	Morristown Utilities	5,169.00
51810	425	Gasoline	2016-04-14	1010253886	Fuelman	217.03
51810	434	Natural Gas	2016-04-21	1010253930	Atrnos Energy	1,775.66
51810	451	Uniforms	2016-04-07	1010253824	G & K Services Inc	351.72
51810	Other Facilities			Total: 18	16,751.00
51910	351	Rentals	2016-04-14	1010253870	Canon Solutions America, Inc	139.09
51910	435	Office Supplies	2016-04-28	1010254031	CDW Government, Inc	298.36
51910	435	Office Supplies	2016-04-28	1010254041	Evans Office Supply Co	33.69
51910	Preservation Of Records			Total: 3	471.14
52100	355	Travel	2016-04-21	1010253964	Suntrust Bankcard, NA	668.08
52100	Accounting And Budgeting			Total: 1	668.08
52200	435	Office Supplies	2016-04-28	1010254041	Evans Office Supply Co	8.90
52200	Purchasing			Total: 1	8.90
52300	307	Communication	2016-04-07	1010253814	Century Link/Business Services	2.73
52300	320	Dues And Memberships	2016-04-14	1010253920	TN Assn Of Assessing Officers	1,300.00
52300	425	Gasoline	2016-04-14	1010253886	Fuelman	105.71
52300	435	Office Supplies	2016-04-14	1010253882	English Mountain Spring Water	20.00
52300	435	Office Supplies	2016-04-28	1010254041	Evans Office Supply Co	5.38
52300	Property Assessor's Office			Total: 5	1,433.82
52310	312	Contracts With Private Agencies	2016-04-07	1010253848	Tax Management Associates, Inc	13,155.00
52310	351	Rentals	2016-04-21	1010253934	Canon Solutions America, Inc	108.58
52310	Reappraisal Program			Total: 2	13,263.58
52400	307	Communication	2016-04-07	1010253814	Century Link/Business Services	0.44

May 19, 2016 Commission Meeting

Return to Regular Calendar







**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 3
Date: 5/3/2016
Time: 9:50:24AM

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
52400	320	Dues And Memberships	2016-04-28	1010254040	East Tennessee Trustee Assoc	10.00
52400	349	Printing, Stationery And Forms	2016-04-28	1010254027	Acme Printing Company, Inc	2,085.00
52400	351	Rentals	2016-04-14	1010253870	Canon Solutions America, Inc	139.09
52400	County Trustee's Office			Total: 4	2,234.53
52500	307	Communication	2016-04-07	1010253814	Century Link/Business Services	11.40
52500	307	Communication	2016-04-14	1010253866	AT&T	35.66
52500	351	Rentals	2016-04-07	1010253813	Canon Solutions America, Inc	147.75
52500	435	Office Supplies	2016-04-14	1010253882	English Mountain Spring Water	20.00
52500	435	Office Supplies	2016-04-28	1010254041	Evans Office Supply Co	718.75
52500	County Clerk's Office			Total: 5	933.56
52600	307	Communication	2016-04-07	1010253809	Atkins, Jeff	50.00
52600	312	Contracts With Private Agencies	2016-04-21	1010253961	MUS Fibernet	279.90
52600	317	Data Processing Services	2016-04-07	1010253856	Tucker, Robert	359.94
52600	317	Data Processing Services	2016-04-21	1010253961	MUS Fibernet	521.50
52600	411	Data Processing Supplies	2016-04-14	1010253873	CDW Government, Inc	43.72
52600	411	Data Processing Supplies	2016-04-21	1010253935	CDW Government, Inc	406.98
52600	709	Data Processing Equipment	2016-04-14	1010253873	CDW Government, Inc	621.01
52600	709	Data Processing Equipment	2016-04-21	1010253935	CDW Government, Inc	208.05
52600	709	Data Processing Equipment	2016-04-28	1010254031	CDW Government, Inc	99.85
52600	Data Processing			Total: 9	2,590.95
52900	307	Communication	2016-04-07	1010253814	Century Link/Business Services	2.72
52900	307	Communication	2016-04-14	1010253866	AT&T	225.96
52900	330	Operating Lease Payments	2016-04-07	1010253836	MUS Fibernet	82.95
52900	330	Operating Lease Payments	2016-04-14	1010253872	CBL & Associates Properties, Inc	5,082.12
52900	330	Operating Lease Payments	2016-04-14	1010253925	Waste Industries/102 Tidwaste	72.99
52900	335	Maintenance And Repair Service - Buildings	2016-04-28	1010254042	Fish Window Cleaning	10.00
52900	351	Rentals	2016-04-07	1010253850	Thermocopy Of Tennessee	66.99
52900	351	Rentals	2016-04-28	1010254061	Thermocopy Of Tennessee	34.55
52900	435	Office Supplies	2016-04-14	1010253882	English Mountain Spring Water	23.00
52900	719	Office Equipment	2016-04-28	1010254041	Evans Office Supply Co	414.00
52900	Other Finance			Total: 10	6,015.28
53100	194	Jury And Witness Expense	2016-04-21	1010253972	ANDERSON, CHARLES M	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253973	ANDREWS, ROBIN A	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253974	AYERS, MARION L	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253975	BACH-JOHNS, PAMELA S	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253976	BARNARD, JODI L	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253977	BARNETTE, JOSHUA M	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253978	BOLLING, LENNIE P	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253979	BROCKWELL, LISA R	20.00







**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 4
Date: 5/3/2016
Time: 9:50:24AM

Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
53100	194	Jury And Witness Expense	2016-04-21	1010253980	BRYANT, MONTY D	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253981	COFFEY, ALAN J	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253982	COFFEY, DELORES M	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253983	COFFEY, FAYE A	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253984	COLLINS, ROBERT W	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253985	CRUEY, DEBRA W	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253986	DRINNON, GWENDOLYNN B	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253987	EDGECOMB, LAWRENCE R	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253988	FASSLER, PAMELA B	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253989	FERGUSON, BILLY R	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253990	FLEENOR, LAURA L	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253991	FRARY, ANTONIO F	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253992	GILBERT, MAURA A	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253993	GUZY, ANDREW R	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253994	HARBIN, JEFFREY L	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253995	HICKEY, DANIEL	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253996	HOPKINS, AARON D	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253997	KELLY, DELORES D	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253998	KINZEL, ANTHONY H	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010253999	LANE, JACK P	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254000	LASTER, RALPH M	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254001	LAWSON, TERESA D	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254002	LEE, JAMES E	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254003	LEE, WESLEY B	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254004	LEMKA, PATRICIA A	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254005	LONG, DOYLE E	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254006	MATSON, MICHELLE A	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254007	MUSICK, GAY N	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254008	NEEDHAM, LAWRENCE D	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254009	PORTER, VICKI C	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254010	PRICKETT, FRANCES M	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254011	SCOTT, SUE H	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254012	SEALS, JAMES C	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254013	SELF, MARILYN D	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254014	STARKS, ANGELA D	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254015	SUDHEIMER, RHONDA P	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254016	TAYLOR, LINSEY A	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254017	TAYLOR, VICKIE Y	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254018	TAYLOR, WILLIAM C	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254019	TINKER, ROBERT M	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254020	WALDROUP, CLAIRA R	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254021	WHITE, BILLY F	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254022	WILDER, PATTY L	20.00







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53100	194	Jury And Witness Expense	2016-04-21	1010254023	WILLIAMS, RICHARD T	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254024	YOUNG, ANTHONY A	20.00
53100	194	Jury And Witness Expense	2016-04-21	1010254025	YOUNG, KATHERINE J	20.00
53100	194	Jury And Witness Expense	2016-04-28	1010254049	Inn Town Pizza LLC	79.92
53100	307	Communication	2016-04-07	1010253814	Century Link/Business Services	14.83
53100	307	Communication	2016-04-14	1010253866	AT&T	38.00
53100	349	Printing, Stationery And Forms	2016-04-28	1010254058	R Chatfield Co, Inc	1,034.00
53100	351	Rentals	2016-04-07	1010253813	Canon Solutions America, Inc	340.53
53100	351	Rentals	2016-04-14	1010253870	Canon Solutions America, Inc	139.09
53100	435	Office Supplies	2016-04-14	1010253914	Schwaab Inc	31.44
53100	435	Office Supplies	2016-04-28	1010254041	Evans Office Supply Co	2,170.46
53100	435	Office Supplies	2016-04-28	1010254066	Walmart Community BRC	41.61
53100	719	Office Equipment	2016-04-14	1010253880	Dell Marketing Lp	456.63
53100	719	Office Equipment	2016-04-21	1010253935	CDW Government, Inc	406.37
53100	Circuit Court			Total: 65	5,832.88
53300	307	Communication	2016-04-07	1010253814	Century Link/Business Services	6.65
53300	307	Communication	2016-04-14	1010253866	AT&T	17.83
53300	320	Dues And Memberships	2016-04-07	1010253854	TN Bar Association	295.00
53300	399	Other Contracted Services	2016-04-21	1010253934	Canon Solutions America, Inc	84.70
53300	435	Office Supplies	2016-04-14	1010253882	English Mountain Spring Water	23.00
53300	435	Office Supplies	2016-04-28	1010254041	Evans Office Supply Co	61.45
53300	435	Office Supplies	2016-04-28	1010254065	TN General Sessions Judges Conference	480.00
53300	General Sessions Court			Total: 7	968.63
53330	307	Communication	2016-04-14	1010253866	AT&T	36.94
53330	322	Evaluation And Testing	2016-04-21	1010253955	Medtox Laboratories Inc	135.66
53330	351	Rentals	2016-04-14	1010253870	Canon Solutions America, Inc	139.09
53330	425	Gasoline	2016-04-14	1010253886	Fuelman	24.76
53330	435	Office Supplies	2016-04-14	1010253882	English Mountain Spring Water	18.00
53330	Drug Court			Total: 5	354.45
53400	307	Communication	2016-04-07	1010253814	Century Link/Business Services	6.04
53400	307	Communication	2016-04-14	1010253866	AT&T	17.83
53400	351	Rentals	2016-04-14	1010253870	Canon Solutions America, Inc	188.00
53400	355	Travel	2016-04-14	1010253886	Fuelman	6.51
53400	435	Office Supplies	2016-04-07	1010253843	Schwaab Inc	25.24
53400	435	Office Supplies	2016-04-14	1010253882	English Mountain Spring Water	10.00
53400	435	Office Supplies	2016-04-14	1010253922	Town & Country Lock & Key	156.60
53400	435	Office Supplies	2016-04-28	1010254041	Evans Office Supply Co	182.65
53400	524	In Service/Staff Development	2016-04-28	1010254034	Chattanooga Marriott	102.60
53400	Chancery Court			Total: 9	695.47





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53500	307	Communication	2016-04-07	1010253814	Century Link/Business Services	4.79
53500	351	Rentals	2016-04-14	1010253870	Canon Solutions America, Inc	139.09
53500	422	Food Supplies	2016-04-14	1010253882	English Mountain Spring Water	20.00
53500	524	In Service/Staff Development	2016-04-21	1010253954	Medics Llc	180.00
53500	Juvenile Court			Total: 4	343.88
53920	322	Evaluation And Testing	2016-04-07	1010253815	Charlton S. Stanley	1,125.00
53920	Courtroom Security			Total: 1	1,125.00
54110	307	Communication	2016-04-07	1010253814	Century Link/Business Services	77.07
54110	307	Communication	2016-04-07	1010253860	Verizon Wireless	1,020.72
54110	307	Communication	2016-04-14	1010253866	AT&T	89.41
54110	307	Communication	2016-04-21	1010253969	Verizon Wireless	1,872.56
54110	338	Maintenance And Repair Services - Vehicles	2016-04-07	1010253833	Morristown Ford	1,879.64
54110	338	Maintenance And Repair Services - Vehicles	2016-04-07	1010253841	Royston Chrysler Dodge Jeep	1,989.04
54110	338	Maintenance And Repair Services - Vehicles	2016-04-21	1010253951	KC Auto Detailing	40.00
54110	338	Maintenance And Repair Services - Vehicles	2016-04-28	1010254039	Drinnon, Kenny	234.12
54110	348	Postal Charges	2016-04-14	1010253883	Federal Express	40.26
54110	348	Postal Charges	2016-04-14	1010253919	The UPS Store #2501	92.41
54110	348	Postal Charges	2016-04-14	1010253923	United Parcel Service	124.49
54110	348	Postal Charges	2016-04-28	1010254051	Mail Room Etc.	30.00
54110	351	Rentals	2016-04-14	1010253870	Canon Solutions America, Inc	229.27
54110	355	Travel	2016-04-14	1010253869	Brooks, James	265.50
54110	355	Travel	2016-04-14	1010253887	Gentry, Kevin M	265.50
54110	355	Travel	2016-04-14	1010253896	Ingram, Eddie	265.50
54110	355	Travel	2016-04-14	1010253897	Ingram, Jodi	265.50
54110	355	Travel	2016-04-14	1010253899	Jarnagin, Esco Ray	147.50
54110	355	Travel	2016-04-14	1010253906	Mize, Wayne E	147.50
54110	355	Travel	2016-04-21	1010253964	Suntrust Bankcard, NA	145.00
54110	399	Other Contracted Services	2016-04-07	1010253855	Transunion Risk & Alternative	25.00
54110	425	Gasoline	2016-04-07	1010253823	Fuelman	6,427.94
54110	431	Law Enforcement Supplies	2016-04-07	1010253831	Lynn Peavey Company	125.50
54110	431	Law Enforcement Supplies	2016-04-07	1010253846	Sirchie Finger Print Labs	657.05
54110	431	Law Enforcement Supplies	2016-04-14	1010253924	Walter Curtis Company, Lic	46.00
54110	431	Law Enforcement Supplies	2016-04-21	1010253964	Suntrust Bankcard, NA	653.34
54110	433	Lubricants	2016-04-07	1010253833	Morristown Ford	70.08
54110	433	Lubricants	2016-04-07	1010253841	Royston Chrysler Dodge Jeep	75.90
54110	435	Office Supplies	2016-04-21	1010253964	Suntrust Bankcard, NA	578.95
54110	435	Office Supplies	2016-04-28	1010254041	Evans Office Supply Co	778.61
54110	451	Uniforms	2016-04-21	1010253943	Greene Military & Police	443.50
54110	499	Other Supplies And Materials	2016-04-21	1010253965	Symbol Arts	630.00
54110	599	Other Charges	2016-04-07	1010253844	Shred-It	13.56
54110	599	Other Charges	2016-04-14	1010253882	English Mountain Spring Water	25.00





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54110	599	Other Charges	2016-04-21	1010253962	R Chatfield Co, Inc	220.00
54110	716	Law Enforcement Equipment	2016-04-21	1010253940	Craig's Firearm Supply	181.91
54110	716	Law Enforcement Equipment	2016-04-28	1010254059	Rogersville Marine	150.00
54110	-----	Sheriff's Department			Total: 37	20,323.33
54160	309	Contracts With Government Agencies	2016-04-28	1010254062	TN Bureau Of Investigation	1,100.00
54160	435	Office Supplies	2016-04-21	1010253945	Hamblen County Clerk	14.00
54160	-----	Administration Of The Sexual Offender Registry			Total: 2	1,114.00
54210	322	Evaluation And Testing	2016-04-07	1010253815	Charlton S. Stanley	1,250.00
54210	334	Maintenance Agreements	2016-04-21	1010253963	South Western Comm, Inc	4,780.00
54210	335	Maintenance And Repair Service - Buildings	2016-04-07	1010253820	Fastenal Company	191.46
54210	335	Maintenance And Repair Service - Buildings	2016-04-07	1010253821	Fenco Supply Co	83.12
54210	335	Maintenance And Repair Service - Buildings	2016-04-07	1010253830	Lowe's	217.86
54210	335	Maintenance And Repair Service - Buildings	2016-04-07	1010253853	TMS - Marlin	237.20
54210	335	Maintenance And Repair Service - Buildings	2016-04-14	1010253922	Town & Country Lock & Key	240.25
54210	335	Maintenance And Repair Service - Buildings	2016-04-21	1010253966	TMS - Marlin	377.47
54210	335	Maintenance And Repair Service - Buildings	2016-04-28	1010254056	Panther Steel Co	145.00
54210	336	Maintenance And Repair Services - Equipment	2016-04-07	1010253837	NAPA Auto Parts Of Morristown	42.17
54210	336	Maintenance And Repair Services - Equipment	2016-04-07	1010253847	Starr Equipment Company Inc	798.10
54210	336	Maintenance And Repair Services - Equipment	2016-04-21	1010253968	Valley Proteins, Inc	225.00
54210	340	Medical And Dental Services	2016-04-07	1010253817	Correctional Risk Services Inc	42,380.28
54210	340	Medical And Dental Services	2016-04-14	1010253879	Correctional Risk Services Inc	2,615.54
54210	340	Medical And Dental Services	2016-04-21	1010253928	American Esoteric Laboratories	1,375.71
54210	340	Medical And Dental Services	2016-04-21	1010253956	Mobile Images Acquisition LLC	1,970.00
54210	340	Medical And Dental Services	2016-04-21	1010253959	Morristown-Hamblen EMS	300.00
54210	340	Medical And Dental Services	2016-04-21	1010253960	Morristown-Hamblen Hospital	6,822.55
54210	340	Medical And Dental Services	2016-04-28	1010254037	Correcthealth, LLC	32,933.93
54210	340	Medical And Dental Services	2016-04-28	1010254038	Correctional Risk Services Inc	2,260.54
54210	351	Rentals	2016-04-14	1010253870	Canon Solutions America, Inc	184.30
54210	355	Travel	2016-04-14	1010253867	Black, Linda	265.50
54210	355	Travel	2016-04-14	1010253885	Foster, Christina Marie	265.50
54210	355	Travel	2016-04-14	1010253891	Hambrick, Gerry M	147.50
54210	355	Travel	2016-04-14	1010253892	Hart, Dj	265.50
54210	355	Travel	2016-04-14	1010253904	Laws, Teresa	147.50
54210	355	Travel	2016-04-14	1010253913	Rich, Doug	265.50
54210	410	Custodial Supplies	2016-04-07	1010253816	Chem Clean Systems LLC	377.94
54210	410	Custodial Supplies	2016-04-14	1010253876	Chem Clean Systems LLC	199.97
54210	410	Custodial Supplies	2016-04-14	1010253925	Waste Industries/102 Tidiwaste	426.60
54210	410	Custodial Supplies	2016-04-21	1010253936	Chem Clean Systems LLC	304.94
54210	410	Custodial Supplies	2016-04-28	1010254035	Chem Clean Systems LLC	209.97
54210	413	Drugs And Medical Supplies	2016-04-21	1010253941	Diamond Drugs, Inc	3,194.28
54210	422	Food Supplies	2016-04-07	1010253822	Flowers Baking Company	2,820.49





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54210	422	Food Supplies	2016-04-07	1010253839	Reinhart Foodservice LLC	32,786.38
54210	422	Food Supplies	2016-04-14	1010253910	Prairie Farm Dairy	2,225.58
54210	435	Office Supplies	2016-04-28	1010254041	Evans Office Supply Co	1,001.07
54210	599	Other Charges	2016-04-21	1010253958	Morristown Signs, Inc	80.00
54210	710	Food Service Equipment	2016-04-21	1010253950	Katom	1,648.41
54210	716	Law Enforcement Equipment	2016-04-07	1010253812	Bob Barker Company, Inc	450.00
54210	716	Law Enforcement Equipment	2016-04-14	1010253862	Acme Printing Company, Inc	450.00
54210	716	Law Enforcement Equipment	2016-04-21	1010253942	Gall's Inc	1,789.98
54210	716	Law Enforcement Equipment	2016-04-28	1010254030	Cartwright Communication Inc	2,092.85
54210	790	Other Equipment	2016-04-07	1010253812	Bob Barker Company, Inc	1,718.40
54210	790	Other Equipment	2016-04-21	1010253932	Bob Barker Company, Inc	76.95
54210	Jail			Total: 45	152,641.29
54250	307	Communication	2016-04-07	1010253814	Century Link/Business Services	6.01
54250	425	Gasoline	2016-04-14	1010253886	Fuelman	91.41
54250	435	Office Supplies	2016-04-14	1010253909	Ortiz, Dreema	40.00
54250	435	Office Supplies	2016-04-28	1010254041	Evans Office Supply Co	-10.95
54250	Work Release Program			Total: 4	126.43
54410	307	Communication	2016-04-07	1010253811	Bell, Chris E	50.00
54410	338	Maintenance And Repair Services - Vehicles	2016-04-21	1010253971	Xtreme Towing & Automotive Collision Cent	50.00
54410	425	Gasoline	2016-04-07	1010253811	Bell, Chris E	7.50
54410	425	Gasoline	2016-04-14	1010253886	Fuelman	251.38
54410	435	Office Supplies	2016-04-28	1010254041	Evans Office Supply Co	112.43
54410	435	Office Supplies	2016-04-28	1010254061	Thermocopy Of Tennessee	45.00
54410	Civil Defense			Total: 6	516.29
54490	316	Contributions	2016-04-07	1010253828	Hamblen County E.C.D. / 911	42,448.13
54490	Other Emergency Management			Total: 1	42,448.13
54510	322	Evaluation And Testing	2016-04-14	1010253898	IPMA-HR	924.50
54510	Inspection And Regulation			Total: 1	924.50
54610	312	Contracts With Private Agencies	2016-04-07	1010253810	Baldy, Paul	40.00
54610	312	Contracts With Private Agencies	2016-04-07	1010253825	Giles, Todd E	240.00
54610	312	Contracts With Private Agencies	2016-04-07	1010253832	Mayes Family Services	675.00
54610	312	Contracts With Private Agencies	2016-04-07	1010253838	Peoples, Jimmy W	320.00
54610	312	Contracts With Private Agencies	2016-04-07	1010253851	Thompson, Claude, JR	40.00
54610	312	Contracts With Private Agencies	2016-04-07	1010253852	Thompson, Tom C, MD	2,083.38
54610	312	Contracts With Private Agencies	2016-04-14	1010253864	AIT Laboratories	525.00
54610	312	Contracts With Private Agencies	2016-04-14	1010253901	Knox County Medical Examiner	3,150.00
54610	399	Other Contracted Services	2016-04-07	1010253818	Davis, Eddie	750.00



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54610	County Coroner/Medical Examiner				7,823.33
					Total: 9	
55110	309	Contracts With Government Agencies	2016-04-07	1010253814	Century Link/Business Services	61.06
55110	309	Contracts With Government Agencies	2016-04-07	1010253840	Roberts Cleaning Company	1,699.00
55110	309	Contracts With Government Agencies	2016-04-07	1010253842	Rural Health Association Of Tn	175.00
55110	309	Contracts With Government Agencies	2016-04-07	1010253861	Wheeler, Rob	165.82
55110	309	Contracts With Government Agencies	2016-04-14	1010253866	AT&T	209.84
55110	309	Contracts With Government Agencies	2016-04-14	1010253870	Canon Solutions America, Inc	20.63
55110	309	Contracts With Government Agencies	2016-04-14	1010253881	East TN Diamond	226.00
55110	309	Contracts With Government Agencies	2016-04-14	1010253912	Reynolds, Benny	450.00
55110	309	Contracts With Government Agencies	2016-04-21	1010253930	Atmos Energy	47.36
55110	309	Contracts With Government Agencies	2016-04-21	1010253949	Inn Town Pizza LLC	59.97
55110	309	Contracts With Government Agencies	2016-04-21	1010253964	Suntrust Bankcard, NA	48.99
55110	309	Contracts With Government Agencies	2016-04-28	1010254041	Evans Office Supply Co	520.00
55110	309	Contracts With Government Agencies	2016-04-28	1010254054	Morristown Utilities	1,882.00
55110	309	Contracts With Government Agencies	2016-04-28	1010254066	Walmart Community BRC	460.79
55110	310	Contracts With Other Public Agencies	2016-04-14	1010253877	Citizen Tribune	300.36
55110	310	Contracts With Other Public Agencies	2016-04-28	1010254066	Walmart Community BRC	98.83
55110	355	Travel	2016-04-14	1010253893	Hattaway, Shannon N	29.14
55110	355	Travel	2016-04-14	1010253907	Myers, Sharon	43.24
55110	355	Travel	2016-04-14	1010253915	Smith, Kim	110.45
55110	355	Travel	2016-04-14	1010253917	Testerman, Carla D	57.81
55110	355	Travel	2016-04-28	1010254045	Hattaway, Shannon N	13.16
55110	399	Other Contracted Services	2016-04-28	1010254067	Welco, LKA Inc	480.00
55110	Local Health Center				7,159.45
					Total: 22	
55120	316	Contributions	2016-04-07	1010253835	Morristown-Hamblen Humane Soc	11,125.00
55120	Rabies And Animal Control				11,125.00
					Total: 1	
55170	316	Contributions	2016-04-21	1010253948	Helen Ross McNabb Center	350.00
55170	Alcohol And Drug Programs				350.00
					Total: 1	
55590	316	Contributions	2016-04-28	1010254046	Helen Ross McNabb Center	765.00
55590	Other Local Welfare Services				765.00
					Total: 1	
56700	307	Communication	2016-04-07	1010253836	MUS Fibernet	126.72
56700	336	Maintenance And Repair Services - Equipment	2016-04-14	1010253894	HBC Group, LLC	183.00
56700	336	Maintenance And Repair Services - Equipment	2016-04-14	1010253902	Lane Sales Power Equipment	148.02
56700	410	Custodial Supplies	2016-04-14	1010253925	Waste Industries/102 Tidiwaste	168.55
56700	412	Diesel Fuel	2016-04-21	1010253970	Voyager Fleet Systems Inc	98.84
56700	415	Electricity	2016-04-07	1010253834	Morristown Utilities	3,149.00
56700	415	Electricity	2016-04-21	1010253929	Appalachian Electric Co-Op	22.02
56700	425	Gasoline	2016-04-21	1010253970	Voyager Fleet Systems Inc	265.19



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Fund: 101 General Fund #(101)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
56700	451	Uniforms	2016-04-28	1010254029	BK Graphics	568.00
56700	454	Water And Sewer	2016-04-07	1010253834	Morristown Utilities	1,403.00
56700	499	Other Supplies And Materials	2016-04-07	1010253830	Lowe's	398.34
56700	499	Other Supplies And Materials	2016-04-14	1010253878	Cocke Farmers Co-Op	148.12
56700	599	Other Charges	2016-04-14	1010253882	English Mountain Spring Water	16.00
56700	599	Other Charges	2016-04-28	1010254026	Ace Hardware Of Morristown	66.54
56700	Parks And Fair Boards			Total: 14	6,761.34
56900	309	Contracts With Government Agencies	2016-04-21	1010253947	Hamblen County-Morristown Solid Waste	14,670.43
56900	Other Social, Cultural And Recreational			Total: 1	14,670.43
57100	140	Salary Supplements	2016-04-14	1010253918	The University Of TN Extension	28,166.38
57100	307	Communication	2016-04-07	1010253814	Century Link/Business Services	3.68
57100	355	Travel	2016-04-14	1010253886	Fuelman	5.45
57100	355	Travel	2016-04-21	1010253953	Long, Debra	70.97
57100	Agricultural Extension Service			Total: 4	28,246.48
58110	399	Other Contracted Services	2016-04-28	1010254057	Pyro Shows Inc	3,925.00
58110	399	Other Contracted Services	2016-04-28	1010254064	TN Dept of Commerce & Insurance	50.00
.....	Tourism			Total: 2	3,975.00
58120	364	Contracts For Development Costs	2016-04-21	1010253938	City Of Morristown Indus Dev Board	30,554.00
58120	364	Contracts For Development Costs	2016-04-21	1010253939	City Of Morristown Indus Dev Board	42,516.00
58120	Industrial Development			Total: 2	73,070.00
58300	307	Communication	2016-04-07	1010253814	Century Link/Business Services	4.61
58300	Veterans' Services			Total: 1	4.61
58600	202	Handling Charges & Administrative Costs	2016-04-14	1010253916	TASC - Client Invoices	195.00
58600	299	Other Fringe Benefits	2016-04-21	1010253946	Hamblen County Government	475.00
58600	Employee Benefits			Total: 2	670.00
58900	399	Other Contracted Services	2016-04-21	1010253957	Morristown	990.58
58900	399	Other Contracted Services	2016-04-28	1010254053	Morristown	21.12
58900	Miscellaneous			Total: 2	1,011.70
91130	709	Data Processing Equipment	2016-04-14	1010253911	Professional and Technical Software Solutor	63,000.00
91130	Public Safety Projects			Total: 1	63,000.00
Total of checks for General Fund #(101)						528,006.74





**COMMISSION APPROVAL LISTING
MONTHLY CHECKS**

Page: 1
Date: 5/3/2016
Time: 10:11:58AM

Fund: 116 Solid Waste/Sanitation Fund #(116)

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
55710	302	Advertising	2016-04-21	1160022619	Citizen Tribune	535.95
55710	312	Contracts With Private Agencies	2016-04-07	1160022606	S & B Recycling	4,938.00
55710	336	Maintenance And Repair Services - Equipment	2016-04-07	1160022603	NAPA Auto Parts Of Morristown	1,319.18
55710	336	Maintenance And Repair Services - Equipment	2016-04-07	1160022607	Triad Freightliner	6,450.50
55710	336	Maintenance And Repair Services - Equipment	2016-04-14	1160022615	Moore's Tractor & Trailer	467.04
55710	336	Maintenance And Repair Services - Equipment	2016-04-14	1160022617	Premier Truck Group	1,457.46
55710	336	Maintenance And Repair Services - Equipment	2016-04-21	1160022620	Industrial Machine & Hydraulic	6,025.93
55710	359	Disposal Fees	2016-04-07	1160022602	Hamblen County-Morristown Solid Waste	74,201.75
55710	412	Diesel Fuel	2016-04-07	1160022600	Fuelman	7,018.47
55710	425	Gasoline	2016-04-07	1160022600	Fuelman	243.21
55710	425	Gasoline	2016-04-14	1160022610	BP	41.81
55710	450	Tires And Tubes	2016-04-14	1160022613	Goforth Tire & Auto, Inc	1,727.90
55710	451	Uniforms	2016-04-14	1160022612	Cintas Corp., Loc. 207	544.95
55710	499	Other Supplies And Materials	2016-04-07	1160022599	Cocke Farmers Co-Op	94.99
55710	499	Other Supplies And Materials	2016-04-07	1160022605	Red Bud Supply, Inc	437.09
55710	499	Other Supplies And Materials	2016-04-14	1160022609	Big M Janitorial	1,206.94
55710	499	Other Supplies And Materials	2016-04-14	1160022618	Scott-Gross Co Inc	195.12
55710	712	Heating and Air Conditioning Equipment	2016-04-07	1160022604	Nies Mechanical LLC	11,407.00
55710	Sanitation Management			Total: 18	118,313.29
Total of checks for Solid Waste/Sanitation Fund #(116)						118,313.29







Fund: 131 Highway/Public Works Fund (#131)

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Page: 1
Date: 5/3/2016
Time: 9:57:49AM

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
61000	307	Communication	2016-04-14	1313040637	Advanced Communications, Inc	46.50
61000	307	Communication	2016-04-14	1313040638	AT&T	73.81
61000	317	Data Processing Services	2016-04-28	1313040664	Gravity Networks	130.00
61000	331	Legal Services	2016-04-14	1313040640	Capps, Cantwell, Capps & Byrd	187.50
61000	348	Postal Charges	2016-04-21	1313040661	Suntrust Bankcard, NA	2.40
61000	415	Electricity	2016-04-21	1313040657	Holston Electric Cooperative	563.73
61000	435	Office Supplies	2016-04-21	1313040661	Suntrust Bankcard, NA	38.68
61000	435	Office Supplies	2016-04-28	1313040663	Evans Office Supply Co	146.78
61000	442	Propane Gas	2016-04-21	1313040656	Heritage Propane	639.99
61000	454	Water and Sewer	2016-04-21	1313040659	Morristown Utilities	78.00
61000	599	Other Charges	2016-04-07	1313040628	Cocke Farmers Co-Op	294.99
61000	599	Other Charges	2016-04-07	1313040633	Kennedy Coffee Service	49.90
61000	599	Other Charges	2016-04-14	1313040641	Cintas Corp., Loc. 207	119.99
61000	599	Other Charges	2016-04-14	1313040647	Moses, Ralph	35.43
61000	599	Other Charges	2016-04-21	1313040653	Citizen Tribune	675.07
61000	599	Other Charges	2016-04-21	1313040654	Elliott Boots	196.99
61000	599	Other Charges	2016-04-21	1313040660	Pigmon, Roy Keith	96.00
61000	599	Other Charges	2016-04-21	1313040661	Suntrust Bankcard, NA	106.12
61000	599	Other Charges	2016-04-28	1313040664	Gravity Networks	122.00
.....		Administration			Total: 19	3,603.88
62000	351	Rentals	2016-04-21	1313040652	A-1 Equipment Rental	17.00
62000	404	Asphalt - Hot Mix	2016-04-14	1313040643	Duracap Asphalt Paving Co, Inc	351.16
62000	408	Concrete	2016-04-07	1313040629	Concrete Materials Inc / Apac	152.00
62000	408	Concrete	2016-04-14	1313040642	Concrete Materials Inc / Apac	356.00
62000	409	Crushed Stone	2016-04-14	1313040651	Vulcan Materials Company	14,204.08
62000	436	Other Road Materials	2016-04-07	1313040628	Cocke Farmers Co-Op	55.00
62000	436	Other Road Materials	2016-04-07	1313040634	Lowe's	321.34
62000	436	Other Road Materials	2016-04-14	1313040649	Power Equipment Company	956.04
62000	443	Road Signs	2016-04-07	1313040631	G & C Supply Co	402.62
62000	451	Uniforms	2016-04-14	1313040641	Cintas Corp., Loc. 207	478.31
62000	Highway And Bridge Maintenance			Total: 10	17,293.55
63100	412	Diesel Fuel	2016-04-07	1313040630	Fuelman	2,647.69
63100	416	Equipment Parts - Heavy	2016-04-07	1313040635	NAPA Auto Parts Of Morristown	3,258.29
63100	416	Equipment Parts - Heavy	2016-04-14	1313040646	Meade Tractor	273.79
63100	416	Equipment Parts - Heavy	2016-04-21	1313040658	Industrial Machine & Hydraul	2,510.93
63100	416	Equipment Parts - Heavy	2016-04-21	1313040661	Suntrust Bankcard, NA	1,010.76
63100	425	Gasoline	2016-04-07	1313040630	Fuelman	897.16
63100	425	Gasoline	2016-04-14	1313040639	BP	215.90
63100	450	Tires And Tubes	2016-04-14	1313040644	Goforth Tire & Auto, Inc	512.97
63100	499	Other Supplies And Materials	2016-04-14	1313040645	Lane Sales Power Equipment	81.29





Resolution 16-09 Authorizing 2016-2017 Litter and Trash Collecting Grant Application

Motion by Herbert Harville, seconded by Doe Jarvis to approve Resolution 16-09 Authorizing the Application of the Litter and Trash Collecting Grant for FY 2016-2017 from the Tennessee Department of Transportation.

Voting For

Larry Carter
Hubert Davis
Rick Eldridge
Randy DeBord
Stancil Ford
Tim Goins
Herbert Harville

Joe Huntsman
Doe Jarvis
Howard Shipley
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Motion passed unanimously.



Fund: 131 Highway/Public Works Fund (#131)

COMMISSION APPROVAL LISTING
MONTHLY CHECKS

Page: 2
Date: 5/3/2016
Time: 9:57:49AM

ACCT	OBJ	NAME	DATE	Check Nbr	Description	Amount Paid
63100	Operation And Maintenance Of Equipment				11,408.78
					Total: 9	
66000	299	Other Fringe Benefits	2016-04-21	1313040655	Hamblen County Government	75.00
66000	Employee Benefits				75.00
					Total: 1	
68000	711	Furniture And Fixtures	2016-04-21	1313040661	Suntrust Bankcard, NA	99.14
68000	719	Office Equipment	2016-04-28	1313040664	Gravity Networks	1,648.00
68000	Capital Outlay				1,747.14
					Total: 2	
Total of checks for Highway/Public Works Fund (#131)						34,128.35





Resolution 16-09

A RESOLUTION OF THE COUNTY COMMISSION OF HAMBLEN COUNTY, TENNESSEE
AUTHORIZING THE 2016-2017 LITTER AND TRASH COLLECTING GRANT APPLICATION

Resolution authorizing submission of an application for a Litter and Trash Collecting Grant for FY 2016-2017 from the Tennessee Department of Transportation and authorizing the acceptance of said grant.

Whereas, the Hamblen County Commission intends to apply for the aforementioned grant from the Tennessee Department of Transportation, and

Whereas, the contract for the grant for FY 2016-2017 will impose certain legal obligations upon Hamblen County.

Now, therefore, be it resolved:

1. That Bill Brittain, County Mayor of Hamblen County, is hereby authorized to apply on behalf of Hamblen County for a Litter and Trash Collecting Grant for FY 2016-2017 from the Tennessee Department of Transportation.
2. That should said application be approved by the Tennessee Department of Transportation, then Bill Brittain of Hamblen County is authorized to execute contracts or other necessary documents, which may be required to signify acceptance of the Litter and Trash Collecting Grant by Hamblen County.

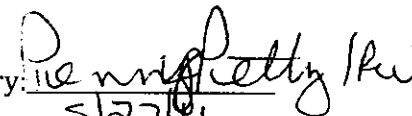
Approved at the regular meeting held on the 19th day of May, 2016.


County Mayor


Commission Chairman

Attest:


County Clerk

Notary: 
Date: 5/27/16

Budget Amendment / UT Agricultural Extension

Motion by Herbert Harville, seconded by Doe Jarvis to approve the Budget Amendment for Fund #101 Agricultural Extension Office in the Amount \$5,725.

Voting For

Larry Carter
Hubert Davis
Rick Eldridge
Randy DeBord
Stancil Ford
Tim Goins
Herbert Harville

Joe Huntsman
Doe Jarvis
Howard Shipley
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Motion passed. Unanimously



TENNESSEE
Hamblen County
 SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

Month MAY Year 2016

Fund #101

DEPT: AGRICULTURAL EXTENSION SERVICE

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	AGRICULTURAL EXTENSION SERVICE		
	Appropriations		
57100.435	Office Supplies	5,725	
57100.140	Salary Supplements		5,725

Brief Descriptions of issue:

To re-class appropriations for flooring, rugs, printer and ink cartridges. The funds are available for reclassification due to a position being vacant for five months. This position has now been filled.

Signature: Marnie Bedwell
 Title: Extension Agent and County Director
 Date: 4/29/16

<u>For Finance Department Only:</u>	
Reviewed by:	_____
Budget Amendment:	_____
Date:	_____



Budget Amendment / Chancery Court

Motion by Herbert Harville, seconded by Doe Jarvis to approve the Budget Amendment for Fund #101 Chancery Court in the amount of \$15,601.

Voting For

Larry Carter
Hubert Davis
Rick Eldridge
Randy DeBord
Stancil Ford
Tim Goins
Herbert Harville

Joe Huntsman
Doe Jarvis
Howard Shipley
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Motion passed. Unanimously



TENNESSEE
Hamblen County
 SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

Month MAY Year 2016

Fund #101

DEPT: CHANCERY COURT

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	ADMINISTRATION OF JUSTICE PROJECTS		
	Increase Appropriations		
91120.709	Data Processing Equipment	15,601	
	FUND BALANCE:		
	Decrease Fund Balance		
34166.000	Reserved for Automation - Chancery		15,601

Brief Descriptions of issue:

To appropriate funds for document management system and one year maintenance agreement.

Signature: _____

Katherine Jones-Jerry

Title: _____

Clerk - Master

Date: _____

4/25/16

For Finance Department Only:

Reviewed by: _____

Budget Amendment: _____

Date: _____



Budget Amendment / County Clerk Satellite Office

Motion by Herbert Harville, seconded by Doe Jarvis to approve the Budget Amendment Fund #101 County Clerk Satellite Office in the amount \$11,454.

Voting For

Hubert Davis
Rick Eldridge
Randy DeBord
Herbert Harville
Joe Huntsman

Doe Jarvis
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Voting Against

Larry Carter
Stancil Ford
Tim Goins
Howard Shipley

Motion passed 10 For, 4 Against



TENNESSEE
Hamblen County
 SERVICE • COMMUNITY • INDUSTRY
 OFFICE OF THE MAYOR

Hamblen County Commission

Month APRIL Year 2016

Fund #101

DEPT: OTHER FINANCE (SATELLITE OFFICE)

Account Number	Description	Increase	Decrease
	APPROPRIATIONS:		
	OTHER FINANCE (SATELLITE OFFICE)		
52900.335	Maintenance and Repair Service - Buildings	11,454	
52900.169	Part-Time Personnel		3,479
52900.307	Communication		2,001
52900.330	Operating Lease Payments		4,744
52900.435	Office Supplies		1,230

Brief Descriptions of issue:

To reclassify appropriations for the Satellite Office renovations.

Signature: [Handwritten Signature]
 Title: Court Clerk
 Date: 5/16/16

For Finance Department Only:
 Reviewed by: _____
 Budget Amendment: _____
 Date: _____



Budget Amendment / Hamblen County Board of Education

Motion by Herbert Harville, seconded by Doe Jarvis to approve the Budget Amendment increase in the amount of \$600,000 for the Hamblen County Department of Education.

Voting For

Larry Carter
Hubert Davis
Rick Eldridge
Randy DeBord
Stancil Ford
Tim Goins
Herbert Harville

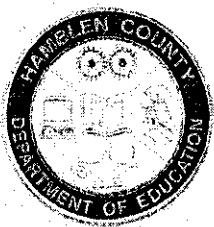
Joe Huntsman
Doe Jarvis
Howard Shipley
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Motion passed. Unanimously

HAMBLLEN COUNTY DEPARTMENT OF EDUCATION

210 East Morris Boulevard
Morristown, Tennessee 37813
Phone (423) 586-7700 • Fax (423) 586-7747

*The mission of Hamblen County Schools is to educate students
so they can be challenged to successfully compete in their chosen fields.*



DR. DALE P. LYNCH
Director

BOARD OF EDUCATION

Shahin Assadnia

Carolyn Clawson

Joe Gibson, Jr.

Roger Greene

James Grigsby

Janice Haun

Clyde Kinder

AMENDMENT #4 2015-2016

The Hamblen County Board of Education requests approval from the Hamblen County Commission for Amendment #4 to the 2015-2016 General Purpose Budget. This amendment was approved by the Board of Education on April 12, 2016.

On July 31, 2015, the Hamblen County Commission approved a General Purpose Budget in the amount of \$76,824,540.09. Amendment #1 increased the budget to \$77,053,740.34. Amendment #2 increased the budget to \$77,273,408.69. Amendment #3 increased the budget to \$77,308,379.09. Amendment #4 will increase the budget to \$77,908,379.09.

This amendment does not affect the County's maintenance of effort.

A handwritten signature in cursive script, appearing to read "Dale Lynch", is written over a horizontal line.

Dale Lynch, Director of Schools



**HAMBLLEN COUNTY DEPARTMENT OF EDUCATION
2015-2016**

Dr. Dale Lynch, Director

**GENERAL PURPOSE
AMENDMENT #4**





HAMBLEN COUNTY SCHOOLS
 GENERAL PURPOSE SCHOOL BUDGET
 2015-2016
 AMENDMENT #4 - EXTERNAL

EXPENDITURE CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
71100-722	REGULAR INSTRUCTION EQUIPMENT	\$ 168,465.00	\$ 600,000.00	\$ -	\$ 768,465.00	REQUESTING TO SPEND FUND BALANCE IN ORDER TO PURCHASE HIGH SCHOOL FRESHMAN LAPTOPS FOR PROJECT PROMISE 2020
	TOTALS	\$ 168,465.00	\$ 600,000.00	\$ -	\$ 768,465.00	
	NET INCREASE		\$ 600,000.00			

HAMBLEN COUNTY SCHOOLS
 GENERAL PURPOSE SCHOOL BUDGET
 2015-2016
 AMENDMENT #4 - EXTERNAL

REVENUE CODE	TITLE	BUDGET	INCREASE	DECREASE	ACTUAL	PURPOSE
39000	UNDESIGNATED FUND BALANCE	\$ 3,608,649.00	\$ 600,000.00	\$ -	\$ 4,208,649.00	REQUESTING TO SPEND FUND BALANCE IN ORDER TO PURCHASE HIGH SCHOOL FRESHMAN LAPTOPS FOR PROJECT PROMISE 2020
	TOTALS	\$ 3,608,649.00	\$ 600,000.00	\$ -	\$ 4,208,649.00	
	NET INCREASE		\$ 600,000.00			



Budget Amendment / EMA Civil Defense

Motion by Herbert Harville, seconded by Doe Jarvis to approve the Budget Amendment for EMA Civil Defense \$16,000.

Voting For

Larry Carter
Hubert Davis
Rick Eldridge
Randy DeBord
Stancil Ford
Tim Goins
Herbert Harville

Joe Huntsman
Doe Jarvis
Howard Shipley
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Motion passed. Unanimously



TENNESSEE
Hamblen County

SERVICE • COMMUNITY • INDUSTRY

OFFICE OF THE MAYOR

Hamblen County Commission

Month MAY Year 2016

Fund #101

DEPT: CIVIL DEFENSE

Account Number	Description	Increase	Increase
	APPROPRIATIONS:		
	CIVIL DEFENSE		
	Appropriations		
54490.790	Other Emergency Management	16,000	
47235.000	Homeland Security Grants		16,000

Brief Descriptions of issue:

To increase appropriations to allow for purchases on the FY15 Homeland Security Grant. This is a non-matching federal grant.

Signature: Chris Bell
 Title: EMA Director
 Date: 19 May 2016

For Finance Department Only:
 Reviewed by: MW
 Budget Amendment: 101-062
 Date: 5.24.16

Bids / Proposals 2016 Inmate Bread Products

Motion by Herbert Harville, seconded by John Smyth to award the bid for 2016 Inmate Bread Products to Flowers Baking Company.

Voting For

Larry Carter
Hubert Davis
Rick Eldridge
Randy DeBord
Stancil Ford
Tim Goins
Herbert Harville

Joe Huntsman
Howard Shipley
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Voting Against

Doe Jarvis

Motion passed 13 For, 1 Against

Bids / Proposals 2016 Inmate Dairy Products

Motion by Herbert Harville, seconded by John Smyth to award the bid for 2016 Inmate Dairy Products to Bordon

Voting For

Larry Carter
Hubert Davis
Rick Eldridge
Randy DeBord
Stancil Ford
Tim Goins
Herbert Harville

Joe Huntsman
Doe Jarvis
Howard Shipley
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Motion passed. Unanimously

Bids / Proposals 2016 Inmate Food Products and Supplies

Motion by Herbert Harville, seconded by Dana Wampler to award the bid for 2016 Inmate Food Products and Supplies to PFG for FY2016-2017 and look into membership with Netco for FY2017-2018

Voting For

Larry Carter
Hubert Davis
Rick Eldridge
Randy DeBord
Stancil Ford
Tim Goins
Herbert Harville

Joe Huntsman
Howard Shipley
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Voting Against

Doe Jarvis

Motion passed 13 For, 1 Against

Bids/ Proposals New Commercial Grade Dishwasher for Detention Facility

Motion by Herbert Harville, seconded by Doe Jarvis to award the bid for the New Commercial Grade Dishwasher to Strategic Equipment.

Voting For

Larry Carter
Hubert Davis
Rick Eldridge
Randy DeBord
Stancil Ford
Tim Goins
Herbert Harville

Joe Huntsman
Doe Jarvis
Howard Shipley
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Motion passed. Unanimously

Bid / Proposals 2016 Non- Refurbished Personal Computers

Motion by Herbert Harville, seconded by Doe Jarvis to award the bid for 2016 New Non-Refurbished Computer to SHI International Corp.

Voting For

Larry Carter
Hubert Davis
Rick Eldridge
Randy DeBord
Stancil Ford
Tim Goins
Herbert Harville

Joe Huntsman
Doe Jarvis
Howard Shipley
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Motion passed. Unanimously

Hamblen County Department of Education Resolution to Transfer Funds from General Purpose School Funds to Federal Project Fund for Fiscal Year Ending June 30, 2016

Motion by Herbert Harville, seconded by Doe Jarvis to approve the Resolution to Transfer Funds from General Purpose School Funds to Federal Projects for Fiscal Year Ending June 30, 2016

Voting For

Larry Carter
Hubert Davis
Rick Eldridge
Randy DeBord
Stancil Ford
Tim Goins
Herbert Harville

Joe Huntsman
Doe Jarvis
Howard Shipley
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Motion passed. Unanimously

**RESOLUTION TO TRANSFER FUNDS FROM GENERAL PURPOSE SCHOOL FUNDS TO
FEDERAL PROJECTS FUND FOR FISCAL YEAR ENDING JUNE 30, 2016**

WHEREAS, Federal Projects grants operate on a reimbursement basis and funds are requested from the State of Tennessee by the Hamblen County School District for non-payroll expenditures on a monthly basis; and,

WHEREAS, the Federal Projects Fund should be able to issue expenditures prior to requesting reimbursement without a cash deficit and in anticipation of a one week or more turn-around time for reimbursements from the State of Tennessee; and,

WHEREAS, Generally Accepted Accounting Principles (GAAP) consider a cash deficit in any fund to be a significant deficiency in internal control; and,

WHEREAS, the Hamblen County School District does not desire to operate any fund with a cash deficit.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Hamblen County School District, a school district in Tennessee, meeting in regular session on this 8th day of March, 2016, and by the County Commission of Hamblen County, a county in Tennessee, meeting in regular session on this 19th of May, 2016, that:

SECTION 1. The General Purpose School Fund shall transfer \$200,000 to the Federal Projects Fund during the fiscal year ending June 30, 2016.

SECTION 2. The \$200,000 transfer shall remain in the Federal Projects Fund as a designated fund balance from the General Purpose School Fund and may be repaid at any time as noted in a resolution passed by the Board of Education and County Commission.

SECTION 3. This resolution will take effect upon adoption. The Secretary of the Board of Education shall include this Resolution in the minutes of the Hamblen County School District. The County Clerk shall include this Resolution in the minutes of Hamblen County.

APPROVED:


APPROVED:

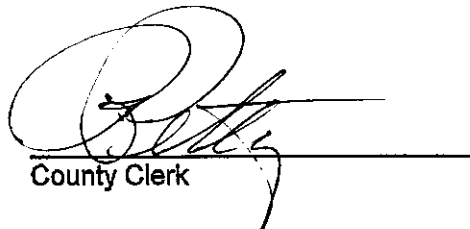

Chairman, Board of Education


Chairman, County Commission

ATTEST:

ATTEST:


Secretary, Board of Education


County Clerk

Real Estate Services Contract Amended

Motion by Herbert Harville, no second to approve the amended Real Estate Contract. Johnny Walker made a motion, seconded by Larry Carter to amend the contract so Paragraph 4 reads: Should the County Mayor and/or Chairman of the County Commission determine that services of the Consultant are needed, the Mayor or Chairman may request that the Consultant provide a scope of work agreement. This scope of work agreement must be submitted to the County Commission, approved by the County Commission, and signed by the County Mayor and Consultant before any billable Hours can begin.

Voting For

Larry Carter
Stancil Ford
Joe Huntsman
Johnny Walker
Taylor Ward

Voting Against

Randy DeBord
Rick Eldridge
Herbert Harville
Doe Jarvis
Howard Shipley
John Smyth
Dana Wampler

Voting Abstain

Hubert Davis
Tim Goins

Motion by Commissioner Walker failed 5 For, 7 Against, 2 Adstain

**Real Estate Service Contract Amended Original Motion without
Amendment**

Motion by Herbert Harville, seconded by Doe Jarvis to approve the amendment to
The Contract Agreement between Hamblen County Government and LeBel Commercial Realty

Voting for

Larry Carter
Hubert Davis
Rick Eldridge
Randy DeBord
Stancil Ford
Herbert Harville

Joe Huntsman
Doe Jarvis
Howard Shipley
John Smyth
Dana Wampler

Voting Against

Tim Goins
Johnny Walker
Taylor Ward

Motion passed 11 For, 3 Against

CONSULTING AGREEMENT
Real Estate Consulting Agreement
(Revised May 19, 2016)

THIS REAL ESTATE CONSULTING AGREEMENT (hereinafter "Agreement") is made this 1st day of May, 2016, by and between Hamblen County, Tennessee (the "County") and Lebel Commercial Realty (the "Consultant").

BACKGROUND:

- a. The County desires to retain the Consultant to provide certain real estate consulting services, and is of the opinion that Consultant has the necessary qualifications, experience, and abilities to provide such services to the County.
- b. The Consultant desires to provide certain real estate consulting services to the County in accordance with the terms and conditions contained in this Agreement.

NOW, THEREFORE, in consideration of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, County and Consultant agree as follows:

Services Provided

1. The County hereby agrees to retain the Consultant to provide the County with real estate consulting services (hereinafter "Services") related to a) the search for property for needs that may arise; b) the negotiation for the purchase and/or lease of identified property; and c) assistance with the process of closing the purchase and/or lease of identified property. The Consultant shall provide such real estate consulting services as reasonably requested by the County during the term of this Agreement, provided that nothing here within shall require the Consultant to devote a minimum number of hours per week to the performance of services herein.
2. Services will also include any other tasks that the County and the Consultant both mutual agree on.

Terms of Agreement

3. The term of this agreement will begin on the date of this Agreement and will remain in full force and effect until April 30, 2018.
4. Services shall be performed at the request of the County Mayor and/or the Chairman of the County Commission. A scope of work agreement must be signed by the County Mayor and the Consultant before billable hours can begin.
5. The Consultant shall provide a certificate of insurance which shall insure County against any errors or omissions of Consultant which might result in a claim or claims against County due to any act or failure to act of Consultant in connection with services provided hereunder. Consultant's production of a certificate of such

insurance in an amount not less than one million (\$1,000,000) shall be a precondition of Consultant's providing services hereunder.

6. The County acknowledges and takes full responsibility and maintains control of all conclusions and decisions made as a result of the services provided by the Consultant. The County acknowledges that the Consultant cannot control future events, and therefore, cannot be responsible for long-term outcomes of budget or financial strategies.
7. This Agreement shall be for a time period specified by and agreed to by both parties. Cancellation of the Agreement requires written notification by the requesting party not less than 30 days in advance of cancellation unless it is determined by the County or the Consultant that a direct or indirect conflict of interest exists. If so, this Agreement will be terminated immediately without prejudice.
8. Under certain circumstances, brokers can have a conflict in the representation of two parties. If a professional conflict of interest arises involving lead broker Paul LeBel, LeBel Commercial Realty will assign broker Will Sliger to represent the County.
9. County acknowledges that the Consultant is an independent contractor and is NOT considered an employee of the County. Consultant acknowledges that it is an independent contractor and has no expectations to be treated as an employee.
10. Hamblen County's Request for Qualifications/Proposals for Real Estate Agent Services and LeBel Commercial Realty's response are part of this consulting agreement.

Performance

11. Both parties agree to do everything necessary to ensure that the terms of this Agreement take effect.

Compensation

12. For the services rendered by the Consultant, the Consultant will be compensated on a case by case basis depending on the scope of work. The Consultant may be paid a commission fee by the Seller/Landlord if a property transaction takes place. If the County is responsible for paying the fee, it may be a percent of the transaction amount or an hourly rate depending on the scope of work agreed upon by the Consultant and the County Mayor before work begins. The percentage fee, to be divided among the realtors involved, will be 7% for transactions below \$300,000 and 5% for transactions at or above \$300,000. The hourly fee is \$130 per hour. The hourly rate will be used for consulting duties that do not involve property transactions, such as negotiating lease agreements. For work compensated by the hourly rate, the Consultant shall submit an invoice for payment on a monthly basis that will be paid by the fifteenth of the subsequent month.

IN WITNESS WHEREOF the parties have duly affixed their signatures on this ____ day
of _____, 2016.

HAMBLEN COUNTY

CONSULTANT

Authorized Representative

Authorized Representative

Title

Title

Commercial Lease for County Clerk's Satellite Office

Motion by Herbert Harville, seconded by Doe Jarvis to approve the lease agreement With Mark Sawyer and Hamblen County Government to lease the property located at 2415 N Davy Crockett Parkway, Morristown Tennessee to be used as the County Clerk Satellite Office.

Voting For

Hubert Davis
Rick Eldridge
Randy DeBord
Herbert Harville
Joe Huntsman

Doe Jarvis
Howard Shipley
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Voting Against

Larry Carter
Stancil Ford
Tim Goins

Motion passed 11 For, 3 Against

COMMERCIAL LEASE FOR COUNTY CLERK SATELLITE OFFICE

RECEIVED
MAY 24 2016
OFFICE OF THE
HAMBLLEN COUNTY MAYOR

THIS COMMERCIAL LEASE is hereby made and entered into this 20th day of May, 2016 by and between Mark L. Sawyer ("Landlord") and Hamblen County, a political subdivision of the State of Tennessee ("Tenant").

WITNESSETH:

For and in consideration of the rental, undertakings and mutual covenants hereinafter set forth, Landlord hereby leases to Tenant, and Tenant hereby leases from Landlord, subject to the terms and conditions hereafter expressed, certain office space more particularly described and located within the Landlord's real estate described as:

Street Address: 2415 N Davy Crockett Parkway, Morristown, Tennessee, 37814

The "Leased Premises" shall be three thousand three hundred sixty (3,360) square feet interior office suites located in the building formerly housing Epes Transport Systems. Further included in the leased premises is the use of the parking area surrounding the landlord's building.

The covenants and conditions of this Lease are as follows:

1. Term: This Lease shall commence on June 1, 2016 and end on May 31, 2017 (the "Initial Term"). Tenant shall have the option to renew the Lease for an additional one (1) year term (the "Renewal Term") by providing Landlord with written notice of its desire to exercise this option as least sixty (60) days prior to the end of the Initial Term.

Landlord shall have the right within the last sixty (60) days of the Initial Term or within the last sixty (60) days of the Renewal Term to show the Leased Premises to prospective tenants.

2. Rent: Landlord agrees to charge \$1,100 per month rent for the Leased Premises during the Initial Term. Should the Tenant exercise the option to renew the Lease for an additional one (1) year, the rent amount will be \$1,850 per month beginning with the first day of June 2017 for a total of twelve (12) months.

The Tenant agrees to pay to the Landlord during the Initial Term an amount equal to the 2016 Hamblen County and City of Morristown property taxes for the office space and one-half acre of land based on the assessed value on file in the Hamblen County Assessor of Property's office. During the renewal period, the amount to be paid to the Landlord will be an amount equal to the 2017 property taxes for the City of Morristown and Hamblen County. The Tenant is exempt from personal property taxes.

3. Build Out Provisions: Tenant will contract for and pay for the renovation of the office space. The renovation will include installing two interior walls (with doors), a removal of one wall, partial ceiling replacement, new flooring and paint, electrical outlets, replacement door and two (2) overhead lights.

Tenant's Initials: BB

Landlord's Initials: MS

4. Alterations and Improvements: All additions and improvements made in and upon the Leased Premises, either by Tenant or Landlord, shall be the Landlord's sole property or shall remain upon the Leased Premises at the termination of this Lease, without compensation to the Tenant.
5. Maintenance and Repair: Tenant agrees to maintain the Leased Premises in the same general condition as when received, ordinary wear and tear and damage by the elements excepted. Tenant also agrees to keep the Leased Premises free from trash, garbage and other waste.

Tenant agrees to pay Landlord, upon demand, for any and all loss or damage to the Leased Premises caused by Tenant's misuse, waste, or neglect or caused by any of Tenant's employees, agents, clients, visitors or anyone else invited by or under the control of Tenant again, normal wear and tear excepted.

Tenant shall not allow any unlawful activities to take place upon the Leased Premises.

Tenant shall promptly notify Landlord of any accident to or defect in the water pipes, sewer pipes, gas pipes, electric wiring, heating or air conditioning systems or fixtures. It is agreed that Landlord shall not in any case be liable in damages for any temporary breakdown of said facilities or discontinuance of services provided by such facilities. Tenant agrees to take all reasonable steps to protect the plumbing during freezing weather.

Plumbing repairs and ordinary maintenance shall be the responsibility of the Tenant. Repairs will include the cost of backup of services and drains from fixtures within the Leased Premises. The cost of such service and repair from "backup" will be the sole expense of the Tenant.

Tenant is responsible for all HVAC issues, maintenance of all fixtures and components and replacement of any such fixtures and components as long as the contract is active.

Tenant shall be responsible for all janitorial service, supplies and associated appliances to be used in connection with janitorial services, including paper towel dispensers, paper goods, etc.

Any sign attached to the outside of the building is the responsibility of the Tenant. Such sign must be approved by appropriate municipal authorities and the Landlord. The Landlord agrees to allow Tenant to replace the Parkway Auto Sales sign at the highway so long as the Parkway Auto Sales sign is reinstalled in proper working condition before the Tenant vacates the Leased Premises.

6. Utilities and Other Charges: Tenant shall be responsible for arranging for and paying for all electricity, water, telephone, alarm system, gas, internet, and other utility charges for the Leased Premises and the deposits for same.
7. Right of Inspection: Landlord shall have the right to enter the Leased Premises at all reasonable hours during the day to inspect the same or to make such repairs and alterations as may be necessary for the safety and preservation of the Leased Premises. Landlord shall make every reasonable effort to notify Tenant of inspections.

Tenant's Initials: BB

Landlord's Initials: MS

Page 2 of 5

8. Insurance Provisions: Landlord shall maintain property and casualty insurance on said property. Tenant shall not use or permit upon the Leased Premises anything that will invalidate any insurance policy now or hereafter in effect on the Leased Premises or that will increase the rate of insurance or cause such insurance to be canceled.

Tenant shall provide his own insurance covering personal property and premises liability with minimum liability limits of \$1,000,000 and shall name Mark L. Sawyer as Additional Insured. A copy of said policy, or acceptable Certificate of Insurance shall be given to Landlord within five (5) business days of inhabiting the premises.

9. Landlord Duties: Landlord shall be responsible for all repairs to the structure and roof of the building. Landlord will maintain and clean the exterior of the Building, the grounds and the parking lot. Landlord will support Tenant placing approved signage on the outside of the building if the Tenant chooses.
10. Abandonment. If any time during the term of this lease, Tenant abandons the Leased Premises, Landlord may, at his option, enter the Leased Premises by any means without being liable for any prosecution therefore, and without becoming liable to Tenant for damages of any kind whatsoever.
11. Damage or Destruction. If, during the Initial Term of this Lease or the Renewal Term, the demised premises shall be or become damaged by fire or by elements, such damage shall be promptly repaired by the Landlord, unless the damage to said premises hereby leased or devised be so great that the same cannot be repaired with reasonable diligence so as to be fit for occupancy. In such event, the rent herein provided to be paid for the said Lease Premises shall abate and be suspended for a period of time from the date of the damage to the Leased Premises hereby leased until the date when the said premises are so repaired as to be ready for occupancy by the Tenant. In such event the tenancy of the Leased Premises hereby leased or demised shall not be terminated, but shall remain in force and effect under and by virtue of the terms and conditions of this Lease, unless the damage done to the Leased Premises hereby leased shall be so great as to make it impossible to repair the premises which the period of ninety (90) days, in which case the Tenant shall have the option of vacating the premises hereby leased or demised and of bringing to an end and terminating this Lease; provided, however, that the said Tenant shall not have such option and shall not be allowed to be relieved from the obligation of this Lease if the damage done to the premises shall in any wise be caused by the intentional act of any agent or representative of the Tenant while acting on behalf of the Tenant.
12. If Tenant shall fail to perform or comply with any of the other conditions, terms or agreements in this Lease as set forth herein within thirty (30) days after notice written by Landlord to Tenant specifying the condition to be performed or complied with.

In the event of any default hereunder, Landlord, at any time thereafter, may terminate the Lease at its option and/or re-enter the Leased Premises and expel, remove and put out Tenant

Tenant's Initials: BB

Landlord's Initials: MS

Page 3 of 5

or any person or persons occupying the Leased Premises and remove all personal property there from as allowed by law.

Upon re-entry Landlord may, at its option, release the Leased Premises or any party thereof as the agent of tenant and Tenant shall pay Landlord the difference between the rent herein reserved and imposed for the portion of the term remaining at the time of re-entry and the amount received under such releasing for such portion of the term; additionally, Landlord may also recover from Tenant any other sums (including rents) then due. Landlord may also terminate these Leases and recover from Tenant any sums then due.

Notwithstanding any other provision herein contained, Tenant shall be responsible for all losses (including loss of rents) and damages resulting from any default and/or termination of this Lease. If this Lease is placed in the hands of an attorney, after default or breach, for the enforcement of any rights of Landlord herein, Tenant, agrees to pay all costs of such enforcement or collection, including reasonable attorney's fees.

13. Surrender of Premises. At the termination of this Lease, Tenant shall return and surrender the Leased Premises hereby demised without demand of the Landlord in the same condition and properly cleaned, as they were at the time of execution of this Lease, normal wear and tear expected.
14. Assignment and Subletting. Landlord agrees to the Tenant subletting 1,860 square feet of office space to the State of Tennessee for use by Administrators of the Courts (AOC). The term of the lease between the Tenant and the State of Tennessee will not extend beyond the term between the Tenant and the Landlord.
15. Notice. Any written notice required under this Lease shall be given to Landlord by certified United States mail, postage prepaid, return receipt requested, at the following address:

Mark L. Sawyer 2305 Windswept Way, Morristown, TN 37814

Any notice to tenant provided for in this Lease shall be given to Tenant in writing either personally, or by mailing, delivering or leaving the same at the address of the Leased Premises or by e-mail to:

Bill Brittain, County Mayor, Hamblen County Courthouse, 511 West Second North Street, Morristown, TN 37814, or bbrittain@co.hamblen.tn.us (with a "read, receipt message")

16. Miscellaneous. The terms and provisions of this Lease are severable such that if any term or provision is declared to be invalid or unenforceable by a court of proper jurisdictions, such invalidity or unenforceability shall not affect the remaining terms and provision of this Lease, which shall otherwise remain in full force and effect. The entire understanding between the parties is set out in this Lease, this Lease supersedes and voids all prior proposals, letter and agreements, oral or written, and no modification or alteration of this Lease shall be effective unless evidenced by an instrument in writing signed by all parties. This Lease shall be interpreted and construed in accordance with the laws of the State of Tennessee.

Tenant's Initials: BB

Landlord's Initials: MS

IN WITNESS WHEREOF, the parties have executed this instrument this 20th day of May, 2016.

LANDLORD: Mark Sawyer and Xiaohua Sawyer

BY: Mark Sawyer

Date: 5/20/2016

TENANT: Hamblen County, Tennessee

BY: Bill Butts

Date: 5/20/16

Tenant's Initials: bb

Landlord's Initials: MS

Hamblen County Finance Department Purchasing Policies & Procedures

Motion by Herbert Herville, seconded by Doe Jarvis to approve the updated Hamblen County Finance Department Purchasing Policies & Procedures.

Voting For

Larry Carter
Hubert Davis
Rick Eldridge
Randy DeBord
Stancil Ford
Tim Goins
Herbert Harville

Joe Huntsman
Doe Jarvis
Howard Shipley
John Smyth
Johnny Walker
Dana Wampler
Taylor Ward

Motion passed. Unanimously



TENNESSEE
Hamblen County
SERVICE • COMMUNITY • INDUSTRY

Hamblen County Finance Department

Purchasing Policies & Procedures

Updated May 19, 2016

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I. Introduction and General Information

The purchasing department supports the operations of Hamblen County Government by functioning as the purchasing unit for the procurement of goods, materials, equipment, and services required by the County; and for the disposal of surplus property owned by the County. The purchasing department, a division of the finance department, is created per Article XVIII of the Amended and Restated Hamblen County Government Financial Management System Policies and Procedures, adopted March 19, 2015.

a. Purpose of this Manual

The purpose of this manual is to outline and prescribe the policies and procedures in which goods or services must be purchased or disposed of by the County, while ensuring the fair and equitable treatment of vendors who deal with the procurement system of the County. The policies and procedures herein are based on the rules and regulations amended or adopted, and promulgated pursuant to the laws of Hamblen County Government and the applicable laws of the State of Tennessee¹. The provisions of this Manual shall replace any previous purchasing policies and procedures. Any part of this manual which may conflict with applicable law shall be null and void. If any portion of this Manual is, for any reason, held invalid by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this Manual.

b. Application of this Manual

- i. Regulations and procedures set forth in this manual apply to the expenditure of all federal, state, and locally appropriated funds for the procurement of any goods, materials, equipment, and services by the County. All purchases must be for the use or benefit of the County.
- ii. Regulations and procedures set forth in this manual apply to the County's disposition of surplus property, excluding real property.

This manual may be accessed on the County's website. As revisions or additions to this manual become necessary, the purchasing department will post such revisions on the website. If there are any questions concerning this manual, please contact the purchasing manager.

¹ Amended and Restated Hamblen County Government Financial Management System Policies and Procedures, March 19, 2015; *Tennessee Code Annotated*, Chapter 14, Part 2 County Purchasing Law of 1983.

II. Purchasing Department and Relations with Departments

- a. **Mission.** The mission of the purchasing department is to provide the most cost-effective method of procuring goods, materials, and services for Hamblen County Government while adhering to the procurement laws of Hamblen County Government and the State of Tennessee, as applicable.
- b. **Objective.** The overall objective of the purchasing department is to serve as the County's purchasing unit through which the County and its departments may obtain needed goods or services, via competitive concerns, at competitive costs and in a timely and cost-effective manner.
- c. **Purchasing Department.** The purchasing department is a division within the County's Finance Department, and is located in the Hamblen County Courthouse, Administrative Building, 511 West Second North Street, Morristown, Tennessee, 37814.
- d. **Responsibilities.** The purchasing department, which functions as a service for all other departments of the County, will purchase on a competitive basis all goods or services on behalf of each department of the County. The purchasing department must ensure procurements are conducted with integrity, fairness, and openness and in accordance with local and applicable state and federal laws. The purchasing department's responsibilities include, but are not limited to, the following:
 - i. Developing policies and procedures for implementing an economical and efficient purchasing system;
 - ii. Review of all contracts of purchases for biddable supplies, materials, equipment, and other needs of the County;
 - iii. Ensuring that no purchase or contract be made when the bid prices exceed the current market price for the same merchandise or service;
 - iv. Ensuring that purchases and contracts be awarded based on the lowest and/or best bid;
 - v. Review specifications and changes made by departments to allow for maximum competition of prospective bidders;
 - vi. Preparation of formal and informal bids;
 - vii. Collection of sealed bids;
 - viii. Opening of sealed bids through a procedure open to the public;
 - ix. Evaluate, compare, and submit bids for approval by the Legislative Body;
 - x. Issuing purchase orders and contracts;
 - xi. Verification of receipt of merchandise or services;
 - xii. Accept requisitions by the various departments, agency, or official;
 - xiii. Verify budget appropriations before authorizing a purchase and issuing a purchase order;
 - xiv. Provide for emergency purchases, total cost bidding, blanket purchases for small orders, grouping of purchases of the various departments, and other methods for receiving the most competitive price and best bid;

- xv. Ensure that emergency purchases be limited to needs arising which are not normally foreseeable, and make known the policy that emergency purchases shall not be permissible if a department or agency fails to properly plan for the need, proper purchasing procedures, and delivery time.

III. Procurement Method

a. Biddable Items

- i. "Biddable Items" means any need of the County where more than one (1) bidder or contractor in the County's trade area can provide the material or service. Specifications shall not be written to exclude vendors or contractors or limit the bidding to a specific vendor or contractor.
- ii. Purchases for like items, unless covered by an exemption, estimated to exceed \$9,999.99 in any fiscal year will be competitively bid utilizing a sealed bid procedure². Bid specifications and a suggested vendor distribution list should be provided to the Purchasing Manager by the department making the purchase. The Purchasing Manager will format the specifications into a standard Invitation to Bid. The Purchasing Manager shall solicit sealed bids by public notice inserted at least once in a newspaper of county-wide circulation (i.e., Citizen Tribune), no less than five (5) days prior to the final date for submitting bids. A bid tabulation will be prepared by the Purchasing Manager following the public bid opening. Finance Committee and Legislative Body approval of the best bid is required before a purchase order can be issued. Hamblen County Government reserves the right of accepting and/or rejecting any and/or all bids or parts of bids when doing so serves the best interest of Hamblen County Government.
- iii. A valid State of Tennessee contract may be utilized in lieu of a bid. Quotes from an approved Purchasing Cooperative may be considered as a bid.
- iv. "Piggybacking" may be considered

b. Informal Quotes

- i. Applicable Statute: T.C.A. § 5-14-205
- ii. All purchases, leases or lease-purchase arrangements with expenditures of less than ten thousand dollars (\$10,000) in any fiscal year may be made in the open market without newspaper notice, but shall, wherever possible, be based upon at least three (3) competitive

² T.C.A. § 5-14-204

quotes. Price, quality of goods/services, and vendor performance will be taken into consideration. In the event the quote that serves the best interest of Hamblen County Government is not the lowest quote, the department head requesting the purchase shall submit a memo with the three (3) price quotes documenting the reasons the chosen vendor was selected.

c. Emergency Purchases

- i. Applicable Statute: T.C.A. § 5-14-204; T.C.A. § 5-21-119
- ii. Emergency purchases shall be limited to needs arising that are not normally foreseeable. Emergency purchases are purchases which are necessary to avert hazards which may threaten health and safety, to protect from damage, or to avoid a major disruption of governmental activities. Emergency purchases shall not be permissible if a department or agency fails to properly plan for the need, proper purchasing procedures, and delivery time.
- iii. A record of any emergency purchase shall be made by the person or body authorizing such emergency purchase, and shall specify the amount paid, the terms purchased, from whom the purchase was made, and the nature of the emergency. A report of any emergency purchase shall be made as soon as possible to the County Legislative Body and the County Mayor, and shall include all items of information as required in the record.

IV. Purchasing Forms

- a. **Purchase Order.** The purchase order is written evidence of the agreement between the buyer and the merchant at agreed upon prices, terms, and delivery dates. Purchase orders are required when purchasing goods and/or services. Purchase orders must be completed PRIOR TO goods and/or services being purchased.
- b. **Purchase Requisition.** The purchase requisition is the method in which the department requests a purchase order for goods and/or services to be purchased. The purchase requisition informs the purchasing department of the goods and/or services needed by the department, and which budgetary line item should be charged for the purchase. A purchase requisition shall be completed by the department head, elected official, or their designee. Purchase requisitions not completely filled out will result in a delay in processing the purchase order.
- c. **Check Request.** The check request is submitted for goods or services that have been classified by the purchasing guidelines as not requiring a purchase order (see list below). Completed check request forms and corresponding

invoices are submitted to the Accounts Payable Manager for processing and payment. The following items are eligible to be submitted on a check request:

- i. Auditing Services
- ii. Banking Fees
- iii. Bid Advertisements
- iv. Newspaper Subscriptions
- v. Periodical Subscriptions
- vi. Bonds
- vii. Boards and Committee Member Payments
- viii. Contributions to Component Units
- ix. Dues
- x. Freight/Shipping
- xi. Inter-Departmental Billing
- xii. Jury Fees
- xiii. Legal Fees
- xiv. Cell Phone Charges
- xv. Payroll Reimbursements
- xvi. Reimbursements (i.e., travel, in-service, etc.)
- xvii. Tuition
- xviii. Utilities
 1. Telephone
 2. Natural Gas
 3. Electricity
- xix. Vehicle Tags
- xx. Workman's Compensation Payments

V. Purchases with Grant Funds

County personnel must exercise care to comply with applicable requirements or special terms of any grant agreements or donations. All applicable local, state, and federal regulations must be followed. Purchases made with local, state, and federal grant funds shall be conducted in a manner consistent with grant contracts and in a fashion to provide maximum open, free, and fair competition.

County personnel must exercise in a fashion to provide maximum open, free and fair competition.

To achieve the objective stated above, purchases made with federal grant funds will be made following an open bid process that involves the issuance of a public notice on the county website and publication in a newspaper of regional circulation. The bid proposals will be opened publicly and then analyzed to ensure they meet all the bid requirements and specifications. Based on the bid analysis, the County's purchasing manager will recommend to the county legislative body the vendor and price for the purchase of the item or service sought through the bid process. The county legislative body must approve the lowest and/or best bid before a purchase order can be issued for the item/service.

Documentation of the bid process, the proposals received, bid approval, purchase order and delivery receipt will be maintained for five (5) years in the grant file maintained by the county's grant manager.

VI. Vendors

- a. **Federal, State, and Local Law Compliance.** Vendors must comply with all federal, state, and local laws and regulations, including but not limited to Title VI of the Federal Civil Rights Act of 1964, prohibiting discrimination in employment practices or in the performance of the resulting contract, on the grounds of race, age, color, religion, sex, national origin, handicap and/or disability, or any other classification protected by federal, state, or local law.
- b. **Equal Opportunity.** Equal opportunity shall be given to all eligible vendors. Each order will be placed on the basis of quality, price, delivery, and service history. Hamblen County Government considers all eligible vendors without regard to race color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status. Invitations to Bid are open to any vendor, published online, and in local newspapers to encourage all applicable vendors to participate, including Certified Disadvantaged Business Enterprises and other small, minority, and women-owned businesses. Contractors doing business with Hamblen County Government shall indicate their compliance with Title VI of the Federal Civil Rights Act of 1964.
- c. **Purchases from Minority or Women-Owned Businesses, Small Business Enterprises, and Any Protected Class Vendor.** Hamblen County Government extends purchasing opportunities to all minority, women-owned business, small business enterprises, and any protected class vendor through the public competitive bid process, which includes public notice of all sealed bid opportunities. All protected class vendors are encouraged to do business with Hamblen County Government.
- d. **IRS Form W-9.** To comply with Internal Revenue Service requirements, all vendors who perform any type of service for Hamblen County Government are required to have a current IRS Form W-9 on file with the Hamblen County Finance Department.
- e. **Tennessee Lawful Employment Act.** To comply with the Tennessee Lawful Employment Act, non-employees (individuals hired as independent contractors) must have on file any one of the following documents:
 - i. Valid Tennessee driver's license or photo identification
 - ii. Valid out-of-state driver's license
 - iii. U.S. birth certificate
 - iv. Valid U.S. passport
 - v. U.S. certificate of birth abroad of a U.S. citizen
 - vi. Certificate of citizenship

- vii. Certificate of naturalization
- viii. U.S. citizen identification card
- ix. Valid alien registration documentation or proof of current immigration registration.

VII. Finance Department Contact Information

- Hamblen County Mayor's Office Main Line: 423.586.1931
- Purchasing Manager: 423.586.1931 ext. 2201
- Finance Director: 423.586.1931 ext. 2205

Thereupon, meeting adjourned.